

# **FileCloud Server**

## **23.253**

### **Customization and Branding**

18 December, 2025

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FileCloud allows users to customize the branding of FileCloud service.

The following items can be customized in FileCloud using the Admin Portal

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- [Login Background Image](#) (see page 9)
- [Themes, Labels, and Logos](#) (see page 10)
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- [UI Messages](#) (see page 17)
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  - [FileCloud iOS App White Label Instructions](#) (see page 59)
  - [FileCloud Sync White Label Instructions](#) (see page 64)
  - [Signing Applications](#) (see page 66)
- [Customizing Terms of Service](#) (see page 67)

**Note**

The Office Online web edit identifier "Saved to FileCloud" cannot be customized.

# General Customization

Customization is available on FileCloud Standard and Enterprise. [Learn more](#)<sup>1</sup>.

FileCloud allows some customization of the options on the User Portal and responses to user requests.



For any UI feature customizations to be effective, you must enable the first one, **Enable UI Customizations**.

To authorize Admin users to perform customizations, enable Customization settings for their roles. See [Managing Admin Users](#) for more information.



To customize the log-in experience, see [Customize the User Login Screen](#).

You can enable or disable the following options to customize how users interact with the portal.

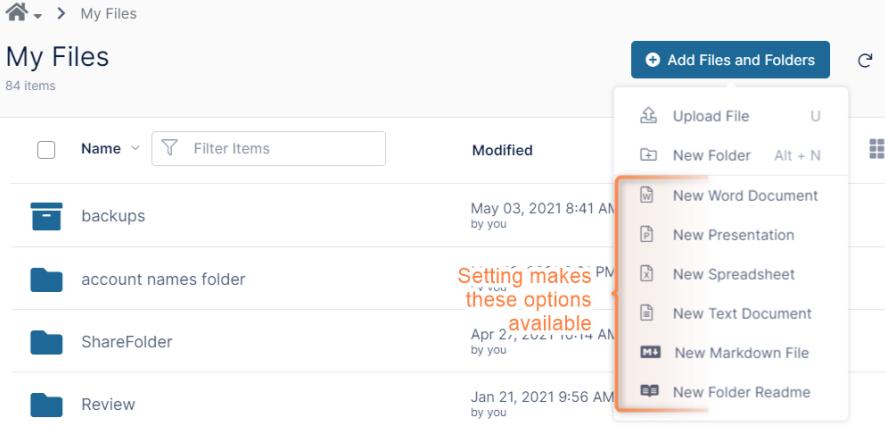
## UI Features

### To change the options a user will see:

1. Login to Administration portal.
2. On the left navigation menu panel, click **Customization**.
3. Click the General tab, and then below it click the UI Features tab.
4. Use the checkboxes to enable or disable any of the options described in the following table.
5. To apply the change, click **Save**.

UI Feature Option	Description
<b>Show Document Preview</b>	This enables FileCloud to display the preview option for text-based document files in the user portal. Requires setting up document preview. Enabled by default.
<b>Enable additional email templates</b>	This enables users to view email templates for specific user types as well as default email templates on the <b>Email Templates</b> tab.

1. <https://www.filecloud.com/pricing/>

UI Feature Option	Description
<b>Show Single File Share Full Preview</b>	<p>This enables or disables single file shares to open in a full preview mode (if applicable).  This is useful for PDF file shares.  Beginning with FileCloud version 20.2, enabled by default.</p>
<b>Show New Document Creation Option</b>	<p>Enabling this will allow the users to create new Office, text, and markdown documents. Enabled by default. Also see <a href="#">New Document Creation via Web Browser</a>.</p> 
<b>Show Edit in Desktop Option</b>	<p>Enabling this option will allow documents to be edited using the local system's Office program and automatically save back to FileCloud.</p>
<b>Show Online Edit Option</b>	<p>Enabling this option will allow documents to be edited online. (Requires "Web Edit" configured)</p>
<b>Disable Music Playback</b>	<p>Show or disable Music Player in User Portal</p>
<b>Disable News Feed</b>	<p>Show or disable news feed in User Portal (Shown below the left side navigation panel)</p>
<b>Disable Folder Download</b>	<p>Disable "Downloading" of full folders or multiple items as zip files</p>
<b>Show Email Preview Dialog</b>	<p>Options:</p> <p><b>Send email and show email preview dialog</b> (default)</p> <p><b>Send email and hide preview dialog</b>: Share Email Notification Dialog will not pop up, but automatically the email will be sent to the user.</p> <p><b>Do not send email when sharing</b>: Share Email Notification Dialog will not pop up, and no email will be sent to the user.</p>

UI Feature Option	Description
<b>Disable Getting Started Admin Dialog</b>	(Added in FileCloud 20.1) This only disables the features overview for new administrators. In versions prior to 20.1, it disabled the features overview for new administrators and the tutorial and welcome message for new users.
<b>Disable New User Tutorial</b>	Disables <b>Get started with FileCloud</b> tutorial from opening when a new user logs in.

## Add links to the Account menu

You can enable or disable the following options to add links to the user's Account menu.

### To change the user's Account menu options:

1. Login to Administration portal.
2. On the left navigation menu panel, click **Customization**.
3. Click the General tab, and then below it click the **Account Menu** tab.
4. Use the checkboxes to enable or disable any of the options described in the following table.
5. To apply the change, click [Save](#).

Account Menu Option	Description
<b>Show Install Desktop Apps</b>	This will show or hide the "Install Desktop Apps" menu item in the "Account" drop-down menu in User portal
<b>Show Install Mobile Apps</b>	This will show or hide the "Install Mobile Apps" menu item in the "Account" drop-down menu in User portal

Customize User Account Menu

Show Install Desktop Apps	<input checked="" type="checkbox"/>	Display desktop client link in user account menu
Show Install Mobile Apps	<input checked="" type="checkbox"/>	Display mobile clients link in user account menu

## Customize how files are listed

You can enable or disable the following options to change how files are listed on the User Portal.

### To change the way a user's files are listed:

1. Login to Administration portal.
2. On the left navigation menu panel, click **Customization**.
3. Click the General tab, and then below it click the Listing tab.
4. Use the checkboxes to enable or disable any of the options described in the following table.
5. To apply the change, click Save.

File Listing Option	Description
<b>Default file selection</b>	Auto Select of a file when a user logs in
<b>File List Multi Select</b>	This option will allow you to enable or disable multi-select feature in file list view
<b>Default sort by</b>	The sorting of file listing shown in the web browser can be selected to be based on either Name or Data or Size.
<b>Default sort direction</b>	The sorting of file listing shown in the web browser can be set to ascending or descending order.
<b>Allow Sort Override</b>	Default is <b>Allowed</b> . Allow or disallow users to override sorting defaults.

**General** Labels And Logos URL UI Messages Email Templates News Feed

UI Features Login Account Menu **Listing**

## Customize User File Listing

**Default File Selection**

Enter default file to select

Specify file to auto-select on navigation (File list view)

**File List Multi Select**

Enabled

Enable/Disable Multi-Select (File list view)

**Default Sort By**

Name

Select the default sort by attribute

**Default Sort Direction**

Ascending

Selects the default sort by direction

**Allow Sort Override**

Allowed

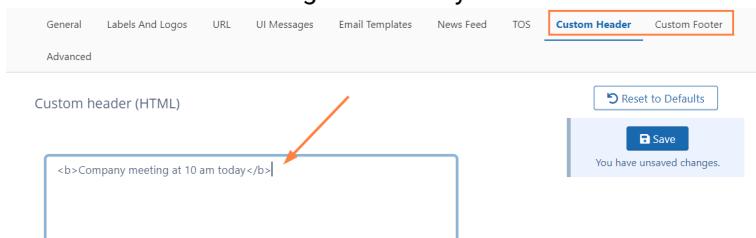
Allow/Disallow users to override sorting defaults.

## Custom Header and Footer

You can add custom header and footer content to the user portal by entering it on the **Custom Header** and **Custom Footer** tabs.

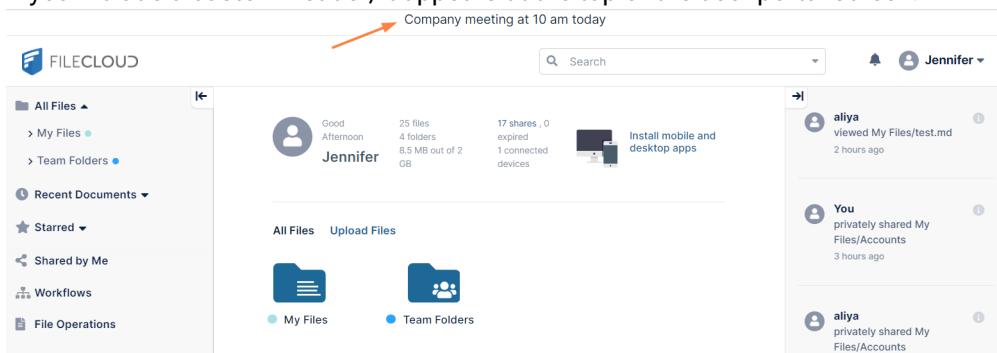
**To add a custom header or footer:**

1. Click Custom Header or Custom Footer.
2. In the Custom Header or Custom Footer field, enter your text.  
You can include HTML tags to format your content.

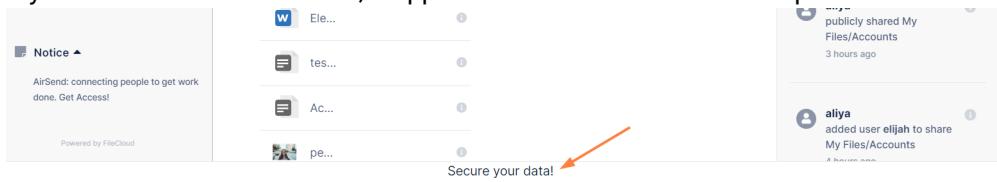


3. Click **Save**.

If you include a custom header, it appears at the top of the user portal screen:

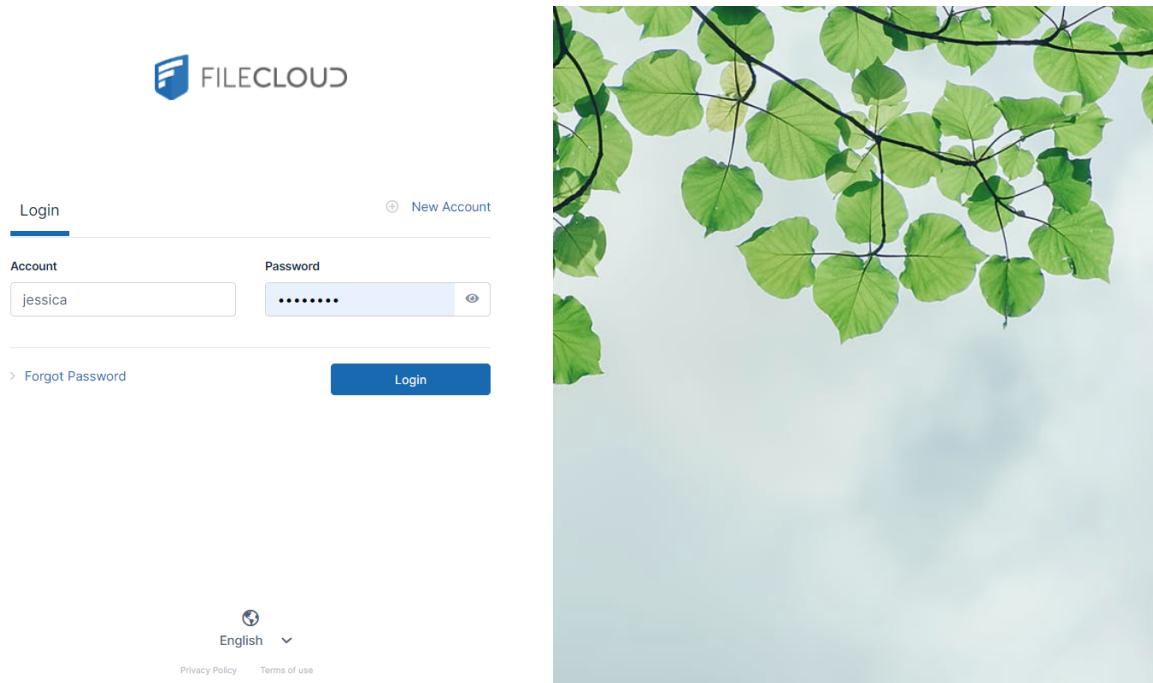


If you include a custom footer, it appears at the bottom of the user portal screen:



# Login Background Image

You can customize the admin or user log-in page background image. For example:



To customize the background image, in the Admin Portal, go to **Customizations > Labels and Logos > Logos, Icons, and Backgrounds** and click **User Login Background** or **Admin Login Background** and choose an appropriate background image for the log-in page.

See [Themes, Labels, and Logos \(see page 10\)](#) for more information.

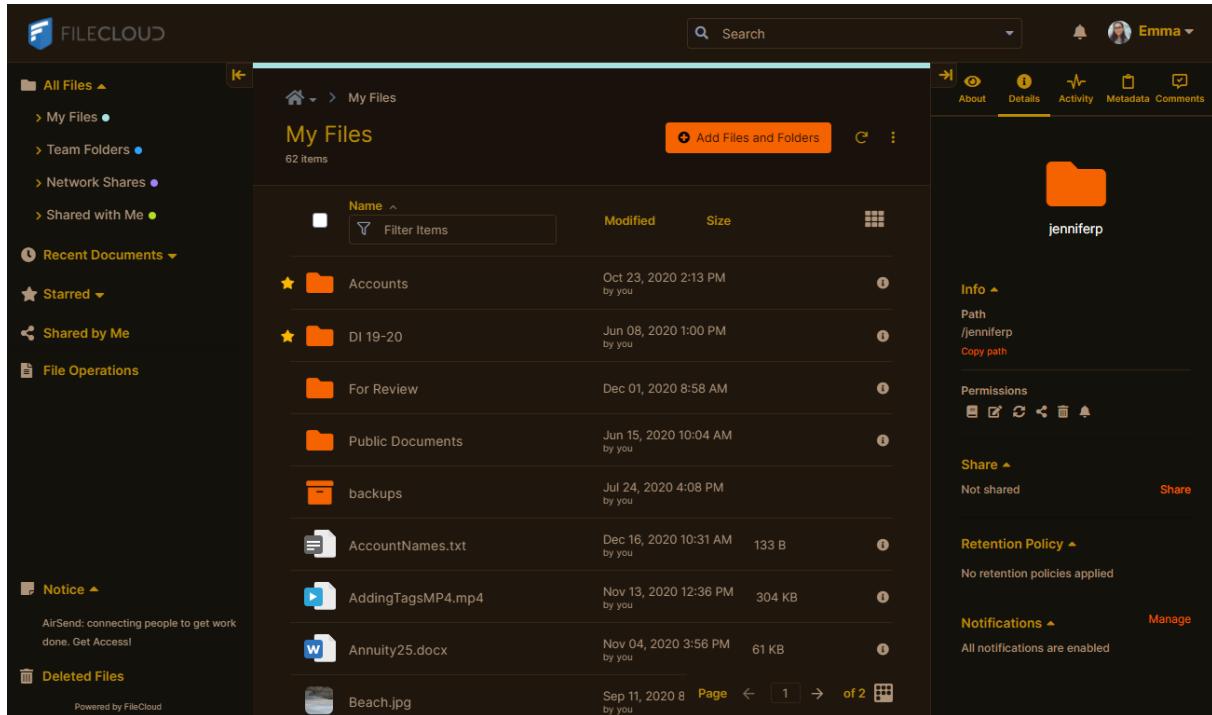
# Themes, Labels, and Logos

FileCloud supports customization of its themes, logos, background images, and labels.

Beginning with FileCloud version 20.2, FileCloud includes light and dark themes.

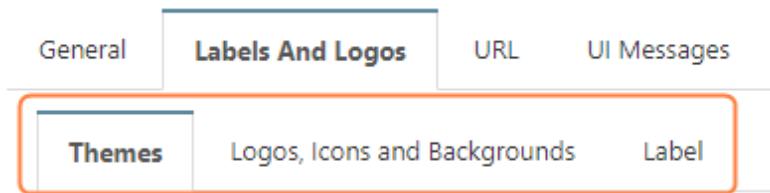
Beginning with FileCloud version 20.3, FileCloud includes predefined custom themes, such as the Sunburn theme shown below.

[View all FileCloud themes \(see page 14\)](#)



## To customize screen elements:

1. In the navigation pane, click **Customization**, and then choose the **Labels and Logos** tab.
2. Choose the sub-tab that corresponds with the feature that you want to customize:



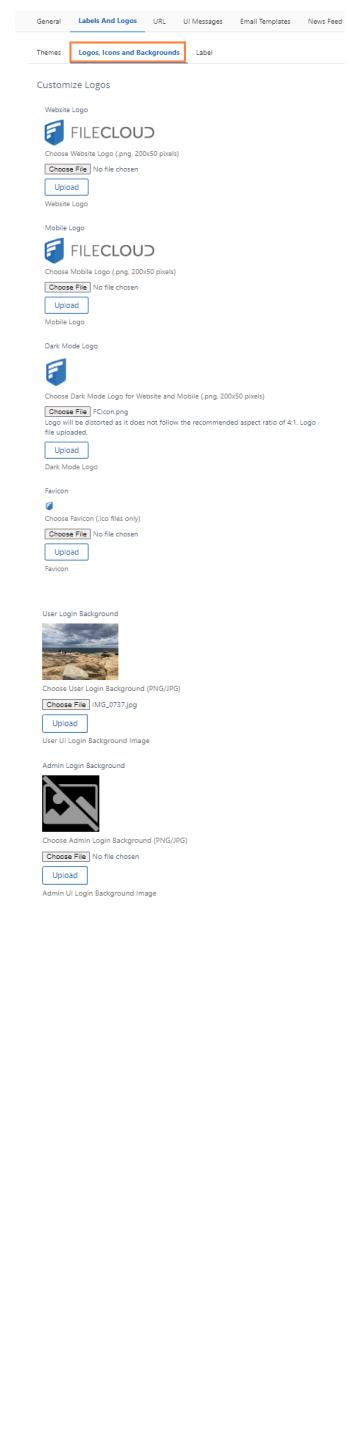
## Customize User Portal Themes

To customize the colors of the user interface, click the **Themes** sub-tab.

		<b>Customize Themes</b>
<b>Theme (see page 14)</b>		User portal color scheme. The default color scheme for the user portal is <b>Light</b> . Other options include <b>Dark</b> , and a series of preset color combinations.
<b>Default Primary Color</b>		Color for main features such as folder icons and buttons in the user portal.
<b>High Contrast Mode</b>		When checked, the user portal screens appear in higher contrast for better visibility.
<b>Enable User Override</b>		When checked, users can override your default theme and color settings with the same preset themes, high contrast option, and primary color choices that are available to you.

## Add Your Own Logos and Backgrounds

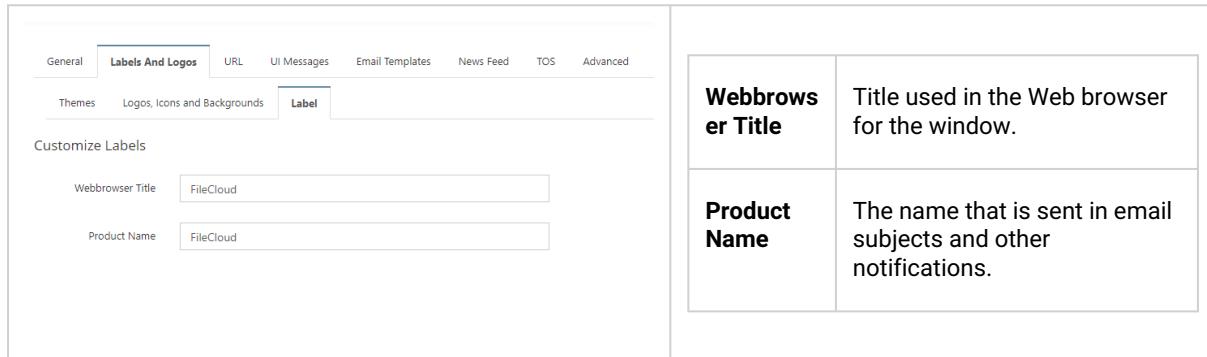
To change logos in your FileCloud site, click the **Logos, Icons and Backgrounds** tab.

	<table border="1"> <tbody> <tr> <td data-bbox="557 294 732 489"> <b>Website Logo</b> </td><td data-bbox="732 294 1383 489">           The logo that appears in the user portal.  <b>⚠ Image must be a PNG file.</b> <ul style="list-style-type: none"> <li>Image should be <b>200px x 50px</b> or in another <b>4:1</b> proportion, to avoid distortion.</li> </ul> </td></tr> <tr> <td data-bbox="557 489 732 685"> <b>Mobile Logo</b> </td><td data-bbox="732 489 1383 685">           The logo that appears in mobile clients.  <b>⚠ Image must be a PNG file.</b> <ul style="list-style-type: none"> <li>Image should be <b>200px x 50px</b> or in another <b>4:1</b> proportion, to avoid distortion.</li> </ul> </td></tr> <tr> <td data-bbox="557 685 732 880"> <b>Dark Mode Logo</b> </td><td data-bbox="732 685 1383 880">           The logo that appears when dark mode is enabled.  <b>⚠ Image must be a PNG file.</b> <ul style="list-style-type: none"> <li>Image should be <b>200px x 50px</b> or in another <b>4:1</b> proportion, to avoid distortion.</li> </ul> </td></tr> <tr> <td data-bbox="557 880 732 1118"> <b>Favicon</b> </td><td data-bbox="732 880 1383 1118">           The thumbnail-sized logo that appears in address bars and on tabs.  <b>⚠ Image must have the following format:</b> <ul style="list-style-type: none"> <li>ICO format</li> <li>Be less than or equal to <b>16px x 16px</b></li> </ul> </td></tr> <tr> <td data-bbox="557 1118 732 1388"> <b>User Login Background</b> </td><td data-bbox="732 1118 1383 1388">           Background image for the user portal log-in page.  <b>⚠ Image must have the following format:</b> <ul style="list-style-type: none"> <li>PNG, JPG, or JPEG format</li> <li>Be less than or equal to <b>1400px x 2000px</b> with <b>7:10</b> proportion</li> <li>Maximum size of <b>1MB</b></li> </ul> </td></tr> <tr> <td data-bbox="557 1388 732 1657"> <b>Admin Login Background</b> </td><td data-bbox="732 1388 1383 1657">           Background image for the admin portal log-in page.  <b>⚠ Image must have the following format:</b> <ul style="list-style-type: none"> <li>PNG, JPG, or JPEG format</li> <li>Be less than or equal to <b>1400px x 2000px</b> with <b>7:10</b> proportion</li> <li>Maximum size of <b>1MB</b></li> </ul> </td></tr> </tbody> </table>	<b>Website Logo</b>	The logo that appears in the user portal. <b>⚠ Image must be a PNG file.</b> <ul style="list-style-type: none"> <li>Image should be <b>200px x 50px</b> or in another <b>4:1</b> proportion, to avoid distortion.</li> </ul>	<b>Mobile Logo</b>	The logo that appears in mobile clients. <b>⚠ Image must be a PNG file.</b> <ul style="list-style-type: none"> <li>Image should be <b>200px x 50px</b> or in another <b>4:1</b> proportion, to avoid distortion.</li> </ul>	<b>Dark Mode Logo</b>	The logo that appears when dark mode is enabled. <b>⚠ Image must be a PNG file.</b> <ul style="list-style-type: none"> <li>Image should be <b>200px x 50px</b> or in another <b>4:1</b> proportion, to avoid distortion.</li> </ul>	<b>Favicon</b>	The thumbnail-sized logo that appears in address bars and on tabs. <b>⚠ Image must have the following format:</b> <ul style="list-style-type: none"> <li>ICO format</li> <li>Be less than or equal to <b>16px x 16px</b></li> </ul>	<b>User Login Background</b>	Background image for the user portal log-in page. <b>⚠ Image must have the following format:</b> <ul style="list-style-type: none"> <li>PNG, JPG, or JPEG format</li> <li>Be less than or equal to <b>1400px x 2000px</b> with <b>7:10</b> proportion</li> <li>Maximum size of <b>1MB</b></li> </ul>	<b>Admin Login Background</b>	Background image for the admin portal log-in page. <b>⚠ Image must have the following format:</b> <ul style="list-style-type: none"> <li>PNG, JPG, or JPEG format</li> <li>Be less than or equal to <b>1400px x 2000px</b> with <b>7:10</b> proportion</li> <li>Maximum size of <b>1MB</b></li> </ul>
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Use the format and size required for each image. If the size is not correct, you may encounter problems with layout or receive an error message.

## Customize Labels

To change the wording of labels, click the **Label** tab.



<b>Webbrowser Title</b>	Title used in the Web browser for the window.
<b>Product Name</b>	The name that is sent in email subjects and other notifications.

# User Portal Themes

Below are previews of the currently available user portal themes:

## Light

FILECLOUD

All Files ▾

- > My Files
- > Team Folders
- > Network Shares
- > Shared with Me

Recent Documents ▾

- Starred
- Shared by Me
- File Operations

Notice ▾

Learn all the features of FileCloud from our user guide

Deleted Files

My Files

63 items

Name Modified Size

backups	Jul 24, 2020 4:08 PM	by you
Review	Jan 15, 2021 10:57 AM	by you
Public Documents	Jun 15, 2020 10:04 AM	by you
Misc	Jan 15, 2021 10:57 AM	by you
DI 19-20	Jan 12, 2021 3:45 PM	by you
Accounts	Oct 23, 2020 2:13 PM	by you
users.csv	Oct 14, 2020 9:29 AM	3 KB
users (1).csv	Oct 14, 2020 9:29 AM	3 KB
test.md	Oct 26, 2020 9:31 AM	18 B

Add Files and Folders

Search

About Details Activity Metadata Comments

**jenniferp**

Info ▾

Path /jenniferp

Permissions

Share ▾

You shared this Publicly at Manage Share <http://127.0.0.1/url/4tjwwvgdpkyrgfd>

Retention Policy ▾

No retention policies applied

Notifications ▾

All notifications are enabled

## Dark

FILECLOUD

All Files ▾

- > My Files
- > Team Folders
- > Network Shares
- > Shared with Me

Recent Documents ▾

- Starred
- Shared by Me
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Notice ▾

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Accounts	Oct 23, 2020 2:13 PM	by you
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users (1).csv	Oct 14, 2020 9:29 AM	3 KB
test.md	Oct 26, 2020 9:31 AM	18 B

Add Files and Folders

Search

About Details Activity Metadata Comments

**jenniferp**

Info ▾

Path /jenniferp

Permissions

Share ▾

You shared this Publicly at Manage Share <http://127.0.0.1/url/4tjwwvgdpkyrgfd>

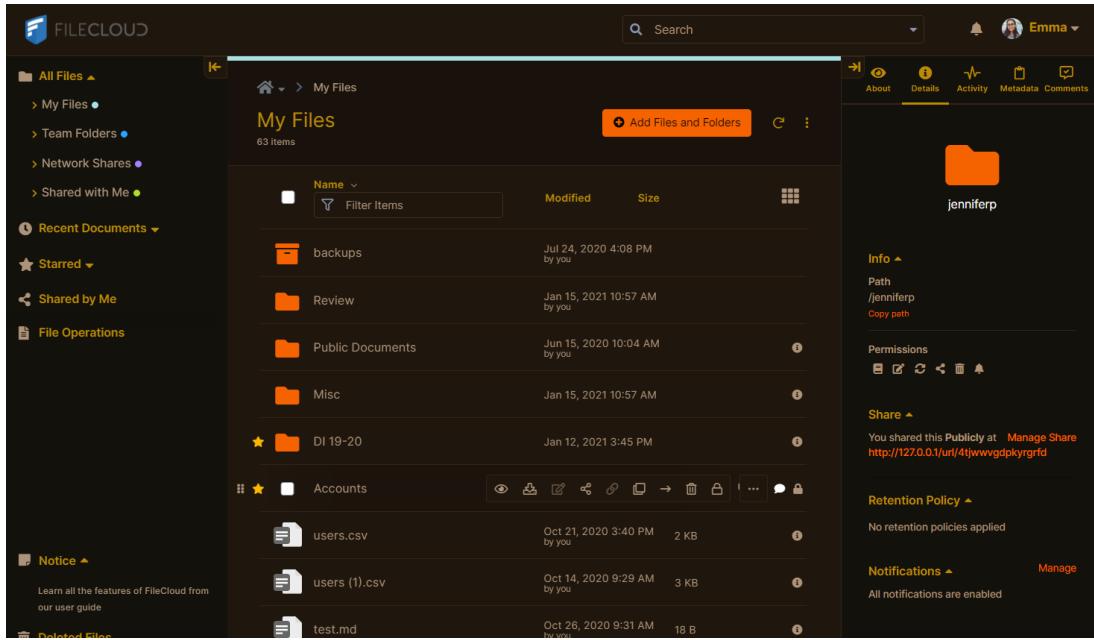
Retention Policy ▾

No retention policies applied

Notifications ▾

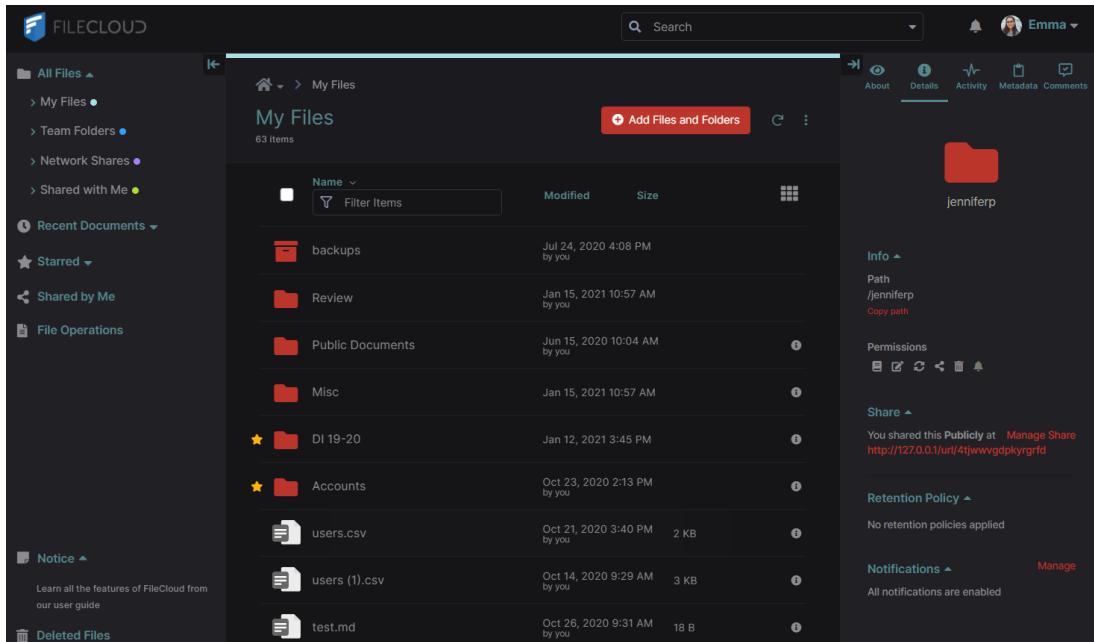
All notifications are enabled

## Sunburn



The screenshot shows the FileCloud interface with a dark theme. The sidebar on the left includes sections for 'All Files' (My Files, Team Folders, Network Shares, Shared with Me), 'Recent Documents', 'Starred', 'Shared by Me', 'File Operations', 'Notice' (with a link to the user guide), and 'Deleted Files'. The main area displays a list of 'My Files' with 63 items. The interface features orange icons for folder and file types. The right panel shows a folder named 'jenniferp' with details like 'Path /jenniferp', 'Permissions', 'Share' (with a public link), 'Retention Policy' (no policies applied), and 'Notifications' (all notifications enabled). A 'Details' tab is selected in the top right.

## Caffeine



The screenshot shows the FileCloud interface with a dark theme and red branding. The sidebar and main file list are identical to the 'Sunburn' theme. The right panel shows a folder named 'jenniferp' with details like 'Path /jenniferp', 'Permissions', 'Share' (with a public link), 'Retention Policy' (no policies applied), and 'Notifications' (all notifications enabled). A 'Details' tab is selected in the top right.

## Midnight

FILECLOUD

All Files ▾

- My Files
- Team Folders
- Network Shares
- Shared with Me

Recent Documents ▾

- Starred
- Shared by Me
- File Operations

Notice ▾

Deleted Files

My Files

63 items

Name Modified Size

backups	Jul 24, 2020 4:08 PM	by you
Review	Jan 15, 2021 10:57 AM	by you
Public Documents	Jun 15, 2020 10:04 AM	by you
Misc	Jan 15, 2021 10:57 AM	by you
DI 19-20	Jan 12, 2021 3:45 PM	by you
Accounts	Oct 23, 2020 2:13 PM	by you
users.csv	Oct 14, 2020 9:29 AM	3 KB
users (1).csv	Oct 26, 2020 9:31 AM	18 B
test.md	Oct 26, 2020 9:31 AM	18 B

Add Files and Folders

Info ▾

Path /jenniferp

Permissions

Share ▾

You shared this Publicly at Manage Share <http://127.0.0.1/url/4tjwwvgdpkyrgfd>

Retention Policy ▾

No retention policies applied

Notifications ▾

All notifications are enabled

## Mohave

FILECLOUD

All Files ▾

- My Files
- Team Folders
- Network Shares
- Shared with Me

Recent Documents ▾

- Starred
- Shared by Me
- File Operations

Notice ▾

Deleted Files

My Files

63 items

Name Modified Size

backups	Jul 24, 2020 4:08 PM	by you
Review	Jan 15, 2021 10:57 AM	by you
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Accounts	Oct 23, 2020 2:13 PM	by you
users.csv	Oct 14, 2020 9:29 AM	3 KB
users (1).csv	Oct 26, 2020 9:31 AM	18 B
test.md	Oct 26, 2020 9:31 AM	18 B

Add Files and Folders

Info ▾

Path /jenniferp

Permissions

Share ▾

You shared this Publicly at Manage Share <http://127.0.0.1/url/4tjwwvgdpkyrgfd>

Retention Policy ▾

No retention policies applied

Notifications ▾

All notifications are enabled

# UI Messages

FileCloud generates a number of messages for user actions. FileCloud comes with default messages and these can be customized.

The following messages can be changed

Message Type	Description
<b>404 Error</b>	This is the HTML response shown to user in browser when URL requesting invalid received by FileCloud
<b>Email Subscribe Failure</b>	This is the error if a user email could not be subscribed for notifications
<b>Email Subscribe Success</b>	This is the message that will be displayed when user email is subscribed successfully
<b>Email Unsubscribe Failure</b>	This is the error displayed when user email unsubscribe fails.
<b>Email Unsubscribe Success</b>	This is the message shown when an user email is unsubscribed
<b>Account Verification Failure</b>	This is the error shown when a user email verification fails
<b>Account Verification Success</b>	This is the message shown when a user email verification succeeds
<b>Generic Message</b>	This is a message used for all other messages shown via the web browser UI
<b>Login Error Message</b>	This is a HTML message that will be display on user login failures. This message can be used to show different URLs to users for further help with login (for example, reset an expired AD password).

## To change a UI message:

1. Log into Administration Portal.
2. Click **Customization** on the left navigation panel.

3. Click the UI Messages tab.

Custom UI Messages

404 Error	<pre>&lt;!DOCTYPE html&gt; &lt;html lang="en"&gt; &lt;head&gt;   &lt;meta charset="utf-8" /&gt;   &lt;title&gt;FileCloud Page Not Found&lt;/title&gt; &lt;!-- NOTE: - There's a long line of spaces above this note. That's because iOS email clients don't download POP emails if</pre>
Email Subscribe Failure	<pre>&lt;!DOCTYPE html&gt; &lt;html lang="en"&gt; &lt;head&gt;   &lt;meta charset="utf-8" /&gt;   &lt;title&gt;Failed to Subscribe your email address&lt;/title&gt; &lt;!-- NOTE: - There's a long line of spaces above this note. That's</pre>
Email Subscribe Success	<pre>&lt;!DOCTYPE html&gt; &lt;html lang="en"&gt; &lt;head&gt;   &lt;meta charset="utf-8" /&gt;   &lt;title&gt;Subscribed your email address to FileCloud Emails&lt;/title&gt; &lt;!-- NOTE: - There's a long line of spaces above this note. That's</pre>
Email Unsubscribe Failure	<pre>&lt;!DOCTYPE html&gt; &lt;html lang="en"&gt; &lt;head&gt;   &lt;meta charset="utf-8" /&gt;   &lt;title&gt;Failed to Unsubscribe your email</pre>

4. Change the entries as needed.

5. Click **Save**.

# Email Templates

FileCloud provides you with various messages to send to a user when an action occurs. These messages can be customized.

## Read Descriptions of the Default Messages

Message Template	Description
<b>Add Group To Share Email Template</b>	When a share is created for a Group, this is the message that will be sent to all users of that group.
<b>Update User Email Template</b>	When a user account is changed this is the message that is sent to the user.
<b>Add New User To Share Email Template</b>	When a new share is created this is the message to be sent to a user who is currently NOT a FileCloud user. This will contain instructions for the non-FileCloud user to first create an account before attempting to access the shared resource
<b>Auto Create New User to Share Email Template</b>	This is the email that is sent to users whose accounts are automatically created on a share action (if this option is applicable).
<b>Add User To Share Email Template</b>	When a new share is created this is the message to be sent to a user who is already a FileCloud user.
<b>Share Email Template</b>	When a public share is created by a user, the user can send that shared link using email. This message will be used for reporting that share link.
<b>Account Approval Email Template</b>	This is the email message to the user that will be sent when Admin approves a user account.
<b>Reset Forgot Password Email Template</b>	This is the email message sent when user does password reset.
<b>Email Password Template</b>	This is the email sent when the temporary password is generated.
<b>Waiting For Approval Email Template</b>	This is the email message that will be sent when a user registers for a new Account in FileCloud (and if automatic account approval is not turned on).
<b>Welcome/Verification Email Template</b>	This is the email message that will be sent when a new user account is approved into FileCloud system.
<b>Notification Email Template</b>	This is the email message that will be sent if a share is modified.

Message Template	Description
<b>Notification Item Template</b>	Notification item template used to define each file / folder action. Those items are then embedded into the notification email.
<b>Account Locked Alert Email Template</b>	Email sent out when a user account is locked because of too many attempts
<b>Generic Email Template</b>	This is a boilerplate template used for miscellaneous messages
<b>Two Factor Authentication Email Template</b>	Email sent out with security code
<b>Device Waiting for User Approval Email Template</b>	This is the email message that will be sent when a Device is waiting for User Approval.
<b>Expiring Share Notification Email Template</b>	Email notification sent when the share is about to expire.
<b>Failed Upload Notification Email Template</b>	Email notification sent when the upload failed due to the limited Storage Quota.
<b>Limited Disk Space Notification Email Template</b>	Email notification sent when account is running out of the allocated disk space.
<b>Password Expiration Notification Email Template</b>	Email notification sent when user password is about to expire.
<b>Workflow Notification Email Template</b>	Email template used to notify users whose accounts are inactive and will be disabled.
<b>Workflow Generic Email Template</b>	Email template for general notifications for active accounts.
<b>ServerLink Critical Alert Template</b>	Template for email that indicates that there is an error with ServerLink synchronization.
<b>Decline User Email Template</b>	Template for email that indicates that a request for a FileCloud account has been declined.
<b>Errors During Sanitation On Forcepoint CDR Email Template</b>	Email notification sent to user when Forcepoint CDR sanitation resulted in an error, and the file is in quarantine.

Message Template	Description
<b>Workflow Auto Disable Account Email Template</b>	Email notification sent to user when an account is disabled through a workflow.

## How to Change Default Email Messages

### To change a default email message:

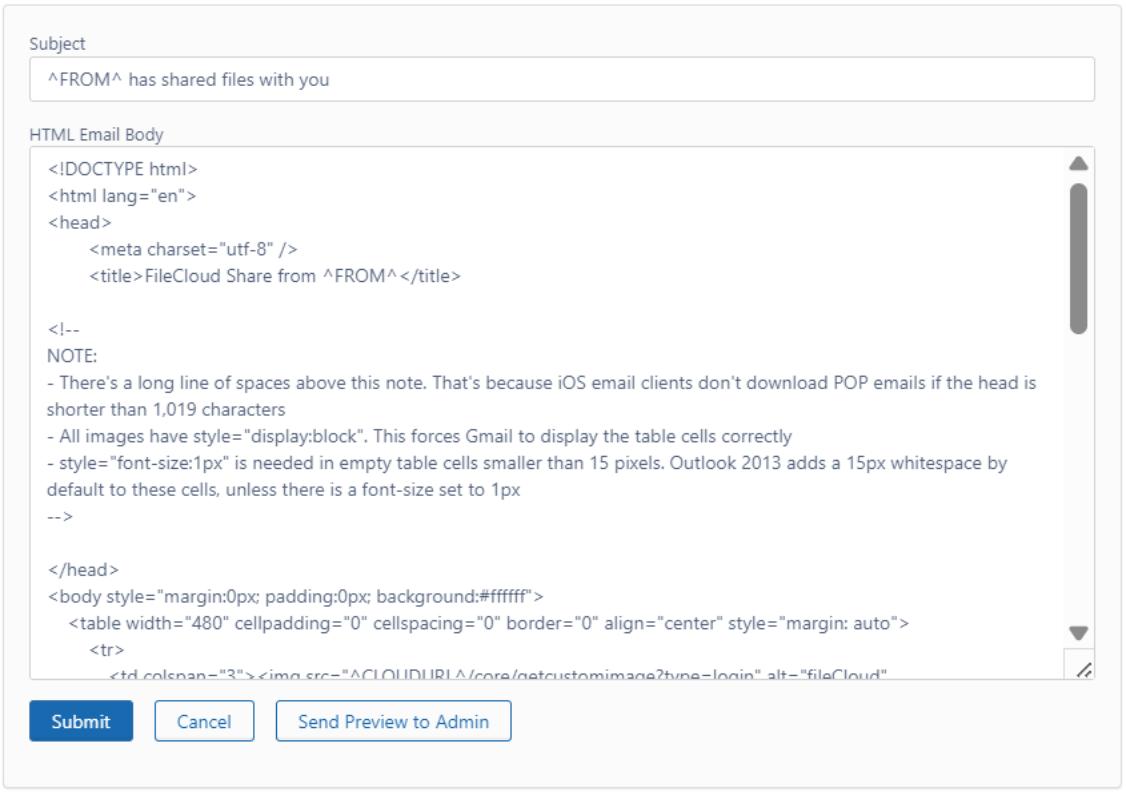
1. Log into Administration Portal
2. On the left navigation panel, click **Customization**.
3. Click the Email Templates tab.

The screenshot shows the 'Manage User UI Customizations' interface. The left navigation panel is highlighted with a red box around the 'Customization' tab. The main content area shows a table of 'Custom Email Templates' with 'Edit' and 'Preview' buttons for each row. The 'Email Templates' tab is selected in the top navigation bar.

Custom Email Templates		
Add Group To Share Email Template	<a href="#">Edit</a>	<a href="#">Preview</a>
Update User Email Template	<a href="#">Edit</a>	<a href="#">Preview</a>
Add New User To Share Email Template	<a href="#">Edit</a>	<a href="#">Preview</a>
Auto Create New User To Share Email Template	<a href="#">Edit</a>	<a href="#">Preview</a>
Add User To Share Email Template	<a href="#">Edit</a>	<a href="#">Preview</a>
Share Email Template	<a href="#">Edit</a>	<a href="#">Preview</a>
Account Approval Email Template	<a href="#">Edit</a>	<a href="#">Preview</a>

4. To change the mail subject and body, click the **Edit** button.

5. Make your changes, then click **Submit**.



Subject  
^FROM^ has shared files with you

HTML Email Body

```

<!DOCTYPE html>
<html lang="en">
<head>
  <meta charset="utf-8" />
  <title>FileCloud Share from ^FROM^ </title>

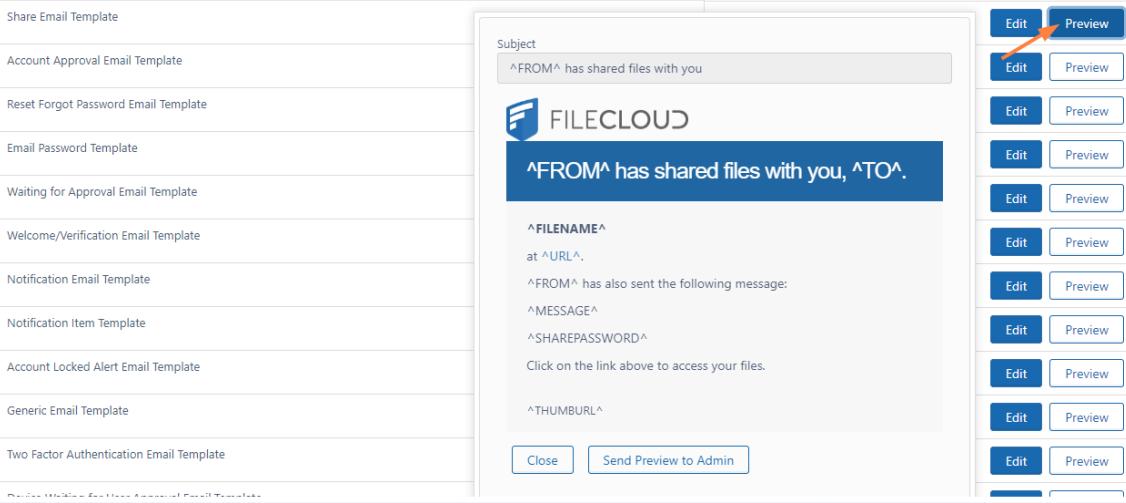
<!--
NOTE:
- There's a long line of spaces above this note. That's because iOS email clients don't download POP emails if the head is shorter than 1,019 characters
- All images have style="display:block". This forces Gmail to display the table cells correctly
- style="font-size:1px" is needed in empty table cells smaller than 15 pixels. Outlook 2013 adds a 15px whitespace by default to these cells, unless there is a font-size set to 1px
-->

</head>
<body style="margin:0px; padding:0px; background:#ffffff">
  <table width="480" cellpadding="0" cellspacing="0" border="0" align="center" style="margin: auto">
    <tr>
      <td colspan="3"></td>
    </tr>
  </table>

```

Submit Cancel Send Preview to Admin

6. To confirm the changes, click **Send Preview to Admin** to receive an email showing the changes, or after you close out of the dialog box, click **Preview** to open a preview of the modified email:



Share Email Template

- Account Approval Email Template
- Reset Forgot Password Email Template
- Email Password Template
- Waiting for Approval Email Template
- Welcome/Verification Email Template
- Notification Email Template
- Notification Item Template
- Account Locked Alert Email Template
- Generic Email Template
- Two Factor Authentication Email Template

Preview

Subject  
^FROM^ has shared files with you

**FILECLOUD**

^FROM^ has shared files with you, ^TO^.

^FILENAME^  
at ^URL^.  
^FROM^ has also sent the following message:  
^MESSAGE^  
^SHAREPASSWORD^  
Click on the link above to access your files.  
^THUMBURL^

Close Send Preview to Admin

## How to Automatically Embed QR Codes in Share Emails

1. Go to Customization > Email Templates.
2. Edit the share email template.

General	Labels And Logos	URL	UI Messages	Email Templates	News Feed	TOS	Custom Header	Custom Footer
Advanced								
Custom Email Templates								
Add Group To Share Email Template				<a href="#">Edit</a>	<a href="#">Preview</a>			
Update User Email Template				<a href="#">Edit</a>	<a href="#">Preview</a>			
Add New User To Share Email Template				<a href="#">Edit</a>	<a href="#">Preview</a>			
Auto Create New User To Share Email Template				<a href="#">Edit</a>	<a href="#">Preview</a>			
Add User To Share Email Template				<a href="#">Edit</a>	<a href="#">Preview</a>			
Share Email Template				<a href="#">Edit</a>	<a href="#">Preview</a>			
Account Approval Email Template				<a href="#">Edit</a>	<a href="#">Preview</a>			

The feature is supported in all of the Share email templates.

3. Add the placeholder `^QRCODESHARE^` where you want it to appear in the email. In the following HTML the QR code is centered on the page:

Subject  
^FROM^ has shared files with you

HTML Email Body

```

</td>
<td style="background: #1265a0;">&nbsp;&nbsp;&nbsp;&nbsp;&nbsp;&nbsp;&nbsp;</td>
</tr>
<tr>
<td style="background: #f7f7f7;">&nbsp;&nbsp;&nbsp;&nbsp;&nbsp;</td>
<td style="background: #f7f7f7; font-family: Arial, Helvetica; font-size: 14px; line-height: 20px; text-align:left">
<br>
<p><b>^FILENAME</b></p>
<p>at <a href="^URL^">^URL^</a>.</p>
<p>^FROM^ has also sent the following message:</p>
<p>^MESSAGE^</p>
<p>^SHAREPASSWORD^</p>
<p style="text-align: center;">^QRCODESHARE^</p>
<p>Click on the link or scan the QR code to access your files.</p>
<br>
</td>
<td style="background: #f7f7f7;">&nbsp;&nbsp;&nbsp;&nbsp;&nbsp;&nbsp;</td>
</tr>
<tr>
<td style="background: #f7f7f7;"></td>

```

[Submit](#) [Cancel](#) [Send Preview to Admin](#)

4.

Click **Submit**.

The email should appear to users as:

 FILECLOUD

## User A has shared files with you.

**sample.txt** has been shared with you.

To access it, click:

<http://127.0.0.1/url/gqdu4qyxbufqrrwg>



and log in to FileCloud with your email: [userb@domain.com](mailto:userb@domain.com).

You received this message because you signed up for an account at FileCloud.  
Unsubscribe: <http://127.0.0.1/core/unsubscribe?emailid=userb@domain.com>  
Powered by [FileCloud](#)

### Supported HTML Tags

The following HTML tags are supported in customized email messages:

<html>  
<head>  
<meta>  
<title>  
<body>  
<style>

```

<table>
<thead>
<tbody>
<tfoot>
<tr>
<td>
<br>
<p>
<span>
<div>
<a>
<b>
<i>
<u>
<ul>
<ol>
<li>
<h1>
<h2>
<h3>
<h4>
<h5>
<h6>
<strong>
<dt>
<dd>
<hr>
<pre>

```

### Supported Placeholders

The following tables list the placeholders that are supported in each email template.

**Table 1. Account Approval Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^DISPLAYNAME^	Display name of the user
^VERIFYURLTEXT^	Text to be displayed
^VERIFYURL^	Server URL
^EMAIL^	Email ID of the user

Placeholder	Description
^PASSWORD^	Password for the user
^USERNAME^	Username of the user
^TO^	First name of the user

**Table 2. Account Locked Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^FILECLOUD^	Service Name
^USERNAME^	Username of the user
^CLIENT^	User Agent
^TIMEOUT^	Lockout time in minutes
^EMAIL^	Email ID of the user
^TO^	First name of the user

**Table 3. Add Group to Share Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^FROM^	Display Name of the user
^NAME^	Share Name
^URL^	Share URL

Placeholder	Description
^EMAIL^	Email ID of the user
^TO^	First name of the user
^QRCODESHARE^	QR code for accessing share (added in version 23.253)

**Table 4. Add New User to Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^FROM^	Display name of the user
^NAME^	Share Name
^URL^	Share URL
^NEWACCOUNTURL^	User portal URL that can be used by the user to log in
^EMAIL^	Email ID of the User
^TO^	First name of the user
^DAYS^	Number of days till share expiration (added in Version 20.1)
^QRCODESHARE^	QR code for accessing share (added in version 23.253)

**Table 5. Add User to Share Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^FROM^	Display name of the user

Placeholder	Description
^NAME^	Share Name
^EMAIL^	Email ID of the User
^DAYS^	Number of days till share expiration (added in Version 20.1)
^QRCODESHARE^	QR code for accessing share (added in version 23.253)

**Table 6. Auto Create New User To Share Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^FROM^	Display name of the user
^CLOUDURLLINK^	User portal URL that can be used by the user to login
^EMAIL^	Email ID of the user
^PASSWORD^	Password to use for the initial login
^TO^	First name of the user
^QRCODESHARE^	QR code for accessing share (added in version 23.253)

**Table 7. Device Waiting for User Approval Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^URL^	FileCloud login page URL

**Table 8. Expiring Share Notification Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^SHARENAME^	Name of the share
^SHAREPATH^	Share location
^DAYS^	Number of days till share expiration
^URL^	Link to the share
^EMAIL^	Email ID of the user
^EXPIRY_DATE^	Date that share will expire
^QRCODESHARE^	QR code for accessing share (added in version 23.253)

**Table 9. Failed Upload Notification Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^SERVICENAME^	Name of the service
^TOTALSIZE^	Total allocated disk space for the user
^EMAIL^	Email ID of the User

**Table 10. Generic Email Template**

Placeholder	Description
^CLOUDURL^	Server URL

Placeholder	Description
^HEADING^	Title of the Template
^BODY^	Email content
^EMAIL^	Email ID of the user

**Table 11. Limited Disk Space Notification Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^SERVICENAME^	Name of the service
^TOTALSIZE^	Total allocated disk space for the user
^EMAIL^	Email ID of the User

**Table 12. Notification Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^PATHLIST^	List of files added/modified
^EMAIL^	Email ID of the User

**13. Notification Item Template**

Placeholder	Description
^ACTIONIMAGEURL^	URL of the icon that is associated with the action
^ACTIONNAME^	The name of the action
^FILENAME^	File Name
^FILEPATH^	File Path
^DATE^	Date of the action
^HOW^	User agent that performed the action
^IP^	IP Address associated with the action
^LOCATION^	User agent Location
^CLOUDURL^	Server URL
^EMAIL^	Email ID of the User
^CHECKSUM^	Checksum of the file

**Table 14. Password Expiration Notification Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^SERVICENAME^	Name of the service
^DAYS^	Number of days till password expiration
^EMAIL^	Email ID of the User

**Table 15. Share Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^FROM^	Displayname of the user
^FILENAME^	Filename of the shared file
^URL^	Share URL
^MESSAGE^	Email content specified by the user
^EMAIL^	Email ID of the User
^THUMBURL^	Image thumbnail (only for a single share)
^DAYS^	Number of days till share expiration (added in Version 20.1)
^EXPIRY_DATE^	Date that share will expire (added in Version 21.3)
^SHAREPASSWORD^	Password required to access share.
^QRCODESHARE^	QR code for accessing share (added in version 23.253)

**Table 16. Two Factor Authentication Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^HEADING^	Title of the Template
^CODE^	2FA code
^VALIDITY^	2FA code expiry time in minutes
^EMAIL^	Email ID of the User

**Table 17. Waiting for Approval Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^USERNAME^	Username of the User
^EMAIL^	Email ID of the User

**Table 18. Welcome/Verification Email Template**

Placeholder	Description
^CLOUDURL^	Server URL
^DISPLAYNAME^	Display name of the user
^VERIFYURL^	Server URL
^EMAIL^	Email ID of the user
^TO^	First name of the user

**Table 19. Workflow Notification Email Template (Disable inactive account)**

Placeholder	Description
^CLOUDURL^	Server URL
^HEADING^	Emails heading message
^SERVICENAME^	Name of the service
^USERNAME^	User name
^EMAIL^	Email ID of the user

Placeholder	Description
^TO^	First name of the user

**Table 20. Reset Forgot Password Email Template**

Placeholder	Description
^EMAIL^	Email ID of the user requesting password reset
^USERNAME^	The username of the user requesting the password reset
^PASSWORD_RESET_URL^	Complete URL for resetting the password
^CLOUDURL^	Server URL

**Note**

The following predefined templates are not visible in the FileCloud admin portal and cannot be customized:

## Admin Version

- Change Account Status Workflow Email Template
- Delete Account Workflow Email Template
- Disable Account Workflow Email Template
- Generate Report Workflow Email Template

## User Version

- Change Account Status Workflow Email Template
- Delete Account Workflow Email Template
- Disable Account Workflow Email Template

## Email Template Tool



The FileCloud Email Template Tool is available in FileCloud version 20.3 and later.

The Email Template tool enables you to perform the following email template import and export actions:

- Import a new template to replace an existing template in the DB
- Batch import templates from a directory to the DB
- Export a specific template from the DB
- Batch export templates to a directory from the DB

The tool is `EmailTemplateTool.php`, and is located in `C:\xampp\htdocs\resources\tools\email`.

Note: The tool handles template files formatted with or without prefixes and suffixes, even in the same list in a command.

Available commands:

Action	Command	example
Batch import templates from current directory to FileCloud.	<code>-i</code>	<pre>php EmailTemplateTool.php -i</pre> <p>Batch import all templates from current directory to FileCloud database</p>
Batch export templates from FileCloud to current directory.	<code>-e</code>	<pre>php EmailTemplateTool.php -e</pre> <p>Batch export all templates from FileCloud database to current directory</p>
Import a specific template from the current directory to FileCloud.	<code>-i -t templatename</code>	<pre>php EmailTemplateTool.php -i -t welcome_body_tmp</pre> <p>Import the template <code>welcome_body_tmp</code> from the current directory to the FileCloud database.</p>

Action	Command	example
Export a specific template from FileCloud to the current directory.	<code>-e -t templatename</code>	<pre>php EmailTemplateTool.php -e -t welcome_body_tmpl</pre> <p>Export the template welcome_body_tmpl from the FileCloud database to the current directory</p>
Import specific templates from the current directory to FileCloud.	<code>-i -t templatename1</code> <code>-t templatename2 ...</code> or <code>-i -t templatename1,</code> <code>templatename2 ...</code>	<pre>php EmailTemplateTool.php -i -t welcome_body_tmpl -t CUSTOMIZATION_TEMPLATE_shareemail_body_l imited_tmpl.txt OR  php EmailTemplateTool.php -i -t welcome_body_tmpl,CUSTOMIZATION_TEMPLATE _shareemail_body_limited_tmpl.txt</pre> <p>Import the templates welcome_body_tmpl and CUSTOMIZATION_TEMPLATE_shareemail_body_limited_tmpl.txt from the current directory to the FileCloud database.</p>
Export specific templates from FileCloud to the current directory.	<code>-e -t templatename1</code> <code>-t templatename2 ...</code> or <code>-e -t templatename1,</code> <code>templatename2 ...</code>	<pre>php EmailTemplateTool.php -e -t welcome_body_tmpl -t CUSTOMIZATION_TEMPLATE_shareemail_body_l imited_tmpl.txt OR  php EmailTemplateTool.php -e -t welcome_body_tmpl, CUSTOMIZATION_TEMPLATE_shareemail_body_l imited_tmpl.txt</pre> <p>Export the templates welcome_body_tmpl and CUSTOMIZATION_TEMPLATE_shareemail_body_limited_tmpl.txt from the FileCloud database to the current directory.</p>

Action	Command	example
Export specific templates from FileCloud to a specific directory.	<pre>-e -t templatename1 -t templatename2 . . . -d "directorypath"</pre>	<pre>php EmailTemplateTool.php -e -t welcome_body_tmpl -t CUSTOMIZATION_TEMPLATE_shareemail_body_l imited_tmpl.txt -d "C: \Users\joe\Desktop\nondeftemplates"</pre> <p>Export the templates welcome_body_tmpl and CUSTOMIZATION_TEMPLATE_shareemail_body_limited_tmpl.txt from the FileCloud database to the directory C:/Users/joe/Desktop/nondeftemplates.</p>
Import specific templates from a specific directory to FileCloud.	<pre>-i -t templatename1 -t templatename2 . . . -d "directorypath"</pre>	<pre>php EmailTemplateTool.php -i -t welcome_body_tmpl -t CUSTOMIZATION_TEMPLATE_shareemail_body_l imited_tmpl.txt -d "C: \Users\joe\Desktop\nondeftemplates"</pre> <p>Import the templates welcome_body_tmpl and CUSTOMIZATION_TEMPLATE_shareemail_body_limited_tmpl.txt from the directory C: \Users\joe\Desktop\nondeftemplates to the FileCloud database.</p>
Import a batch of templates from a specific directory to FileCloud.	<pre>-i -d "directorypath"</pre>	<pre>php EmailTemplateTool.php -i -d "C: \Users\joe\Desktop\nondeftemplates"</pre> <p>Batch import the templates from the directory C: \Users\joe\Desktop\nondeftemplates to the FileCloud database.</p>
Export a batch of templates from FileCloud to a specific directory.	<pre>-e -d "directorypath"</pre>	<pre>php EmailTemplateTool.php -e -d "C: \Users\joe\Desktop\nondeftemplates"</pre> <p>Batch export the templates from the FileCloud database to the directory C:\Users\joe\Desktop\nondeftemplates.</p>

# News Feed



Note: Beginning with FileCloud Version 20.3, the news feed XML supports the use of CDATA sections.

FileCloud supports displaying an RSS feed in the navigation pane of user web UI.

This feed can be modified by an administrator or disabled completely.

The screenshot shows the 'My Files' interface. On the left, a sidebar contains navigation links: 'All Files', 'Recent Documents', 'Starred', 'Shared by Me', 'File Operations', 'Notice' (which includes a 'FileCloud Enterprise' notice), and 'Deleted Files'. The main content area shows a list of files and folders with columns for 'Name', 'Modified', and 'Size'. The 'RSS Feed' icon is visible in the top right corner of the main content area.

Name	Modified	Size
backups	Jul 24, 2020 4:08 PM by you	
QuickNotes	Nov 17, 2020 3:12 PM by you	
Public Documents	Jun 15, 2020 10:04 AM by you	
DI 19-20	Jun 08, 2020 1:00 PM by you	
Accounts		
users.csv	Oct 21, 2020 3:40 PM by you	2 KB
users (1).csv	Oct 14, 2020 9:29 AM by you	3 KB
tofuvermicelli.png	Nov 16, 2020 10:41 AM by you	

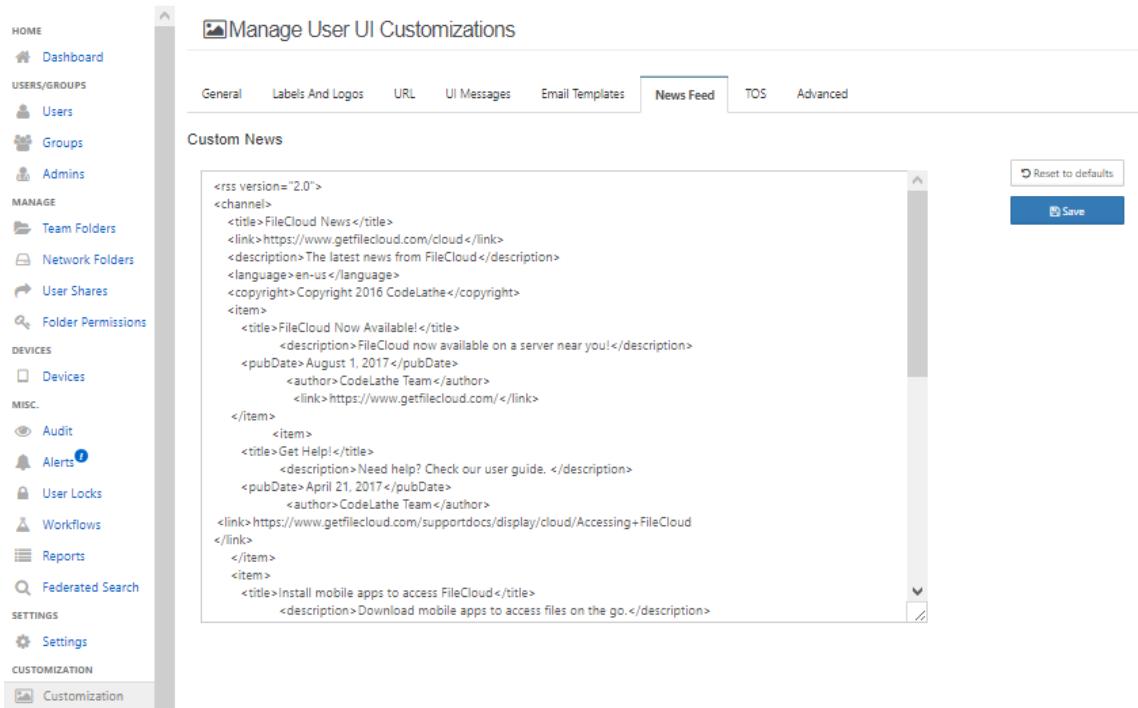


The RSS feed must follow RSS XML format version 2. Otherwise user UI parsing will fail.

To change the RSS feed ,

1. Log into Administration Portal
2. Click on "**Customization**"

3. Click on "News Feed"
4. Change the feed
5. Click on **save** button.



The screenshot shows the 'Manage User UI Customizations' interface. The left sidebar has a 'Customization' section with a 'Customization' icon. The main area has a title 'Manage User UI Customizations' and a tab bar with 'General', 'Labels And Logos', 'URL', 'UI Messages', 'Email Templates', 'News Feed' (which is selected and highlighted in blue), 'TOS', and 'Advanced'. Below the tab bar is a section titled 'Custom News' containing an RSS feed XML code. The XML code is as follows:

```
<rss version="2.0">
<channel>
  <title>FileCloud News</title>
  <link>https://www.getfilecloud.com/cloud</link>
  <description>The latest news from FileCloud</description>
  <language>en-us</language>
  <copyright>Copyright 2016 CodeLathe</copyright>
  <item>
    <title>FileCloud Now Available!</title>
    <description>FileCloud now available on a server near you!</description>
    <pubDate>August 1, 2017</pubDate>
    <author>CodeLathe Team</author>
    <link>https://www.getfilecloud.com/</link>
  </item>
  <item>
    <title>Get Help!</title>
    <description>Need help? Check our user guide. </description>
    <pubDate>April 21, 2017</pubDate>
    <author>CodeLathe Team</author>
    <link>https://www.getfilecloud.com/supportdocs/display/cloud/Accessing+FileCloud</link>
  </item>
  <item>
    <title>Install mobile apps to access FileCloud</title>
    <description>Download mobile apps to access files on the go.</description>
  </item>
</channel>
</rss>
```

On the right side of the 'Custom News' section are two buttons: 'Reset to defaults' and 'Save'.

To disable the News feed, go to Settings->Customization->General and enable the "Disable News Feed" checkbox.

General Labels And Logos URL UI Messages Email Templates News Feed TOS Advanced

UI Features Login Account Menu Listing

Customize User UI Features

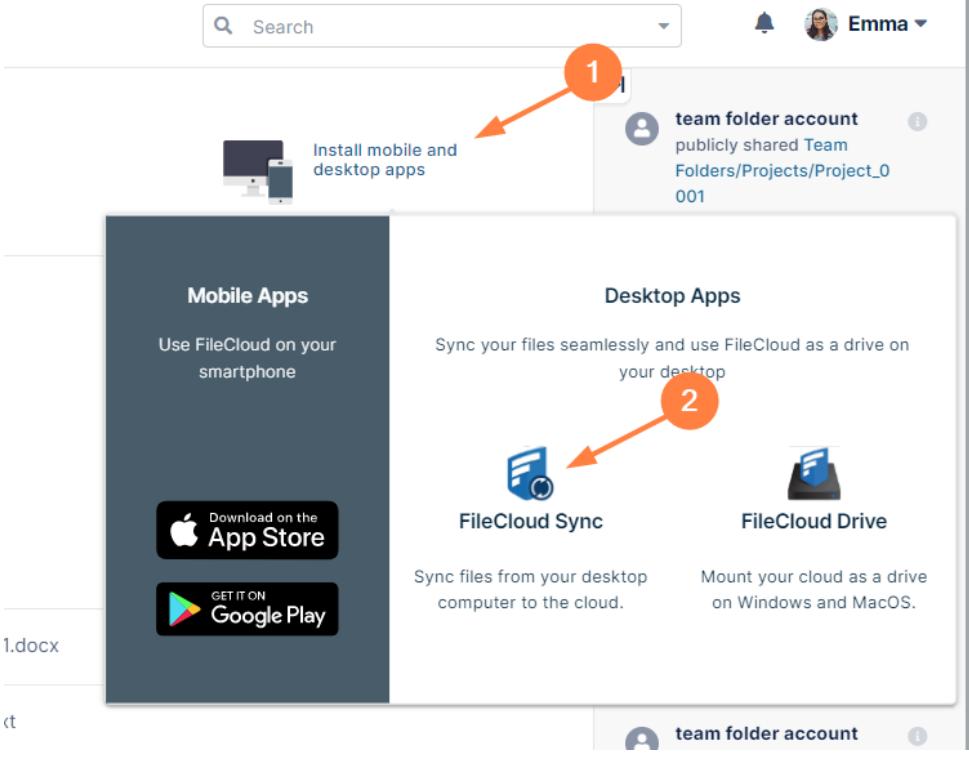
<input checked="" type="checkbox"/> Enable UI Customizations	Enable UI customization
<input checked="" type="checkbox"/> Show Document Preview	Show "Preview" in document file menu options (Requires "Document Preview" configured)
<input type="checkbox"/> Show Single File Share Full Preview	Show full screen preview for single file public shares
<input type="checkbox"/> Show New Document Creation Option	Show new document creation option in the folder menu
<input checked="" type="checkbox"/> Show Quick Edit Option	Show "Quick Edit" (Requires user to install CloudSync client)
<input type="checkbox"/> Show Online Edit Option	Show "Web Edit" in document file menu (Requires "Web Edit" configured)
<input type="checkbox"/> Disable Music Playback	Disable music player in user web portal
<input checked="" type="checkbox"/> Disable News Feed	Disable RSS news feed in user web portal
<input type="checkbox"/> Disable Folder Download	Disable "Download" option for folders in user web portal

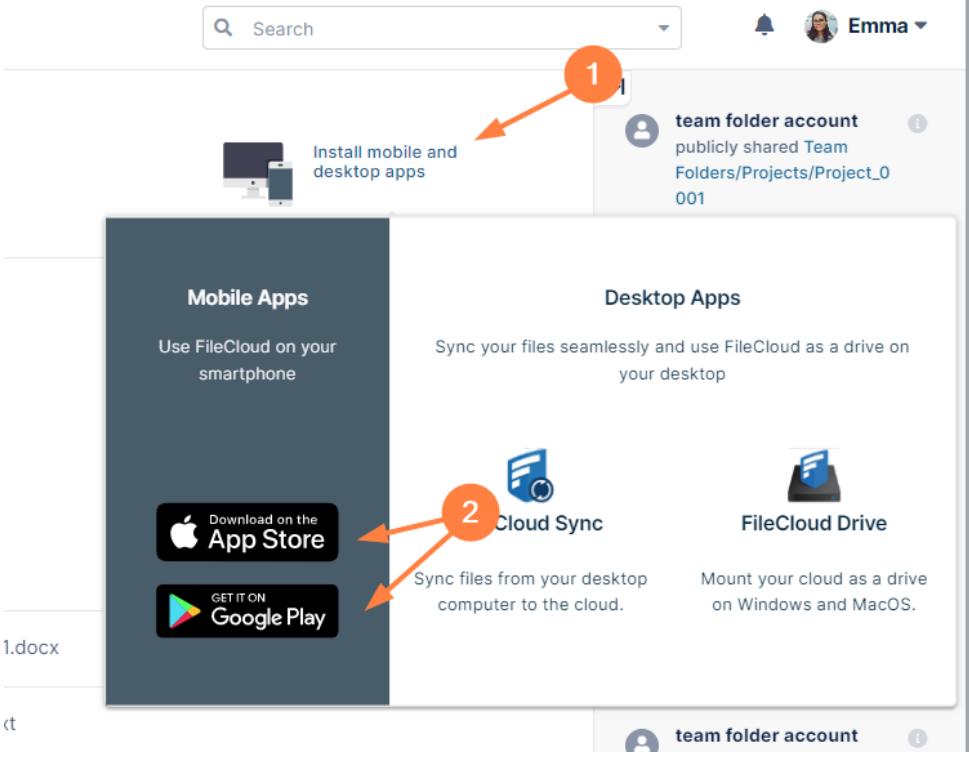


# Customize Product URLs

FileCloud allows changes to a number of URLs used in the system to customize your user experience.

The following URLs can be customized.

URL	Description
<b>Install Desktop Apps URL</b>	<p>This is the URL that will be opened when a user in the user portal clicks <b>Install Mobile and Desktop Apps</b>, and then clicks <b>FileCloud Sync</b>.</p>  <p>The screenshot shows the FileCloud user portal interface. At the top, there is a search bar and a user profile for 'Emma'. Below the search bar, there is a button labeled 'Install mobile and desktop apps'. An orange circle with the number '1' is placed over this button, with an arrow pointing to it. To the right of the button, there is a 'team folder account' section with a list of shared items. Below the button, there are two main sections: 'Mobile Apps' and 'Desktop Apps'. The 'Mobile Apps' section contains text and download links for the App Store and Google Play. The 'Desktop Apps' section contains text and download links for 'FileCloud Sync' and 'FileCloud Drive'. An orange circle with the number '2' is placed over the 'FileCloud Sync' link in the 'Desktop Apps' section, with an arrow pointing to it. At the bottom of the portal, there is a footer with the text 'team folder account' and a small icon.</p> <p>If you are using FileCloud's default Sync app, then no change is necessary</p>

URL	Description
<b>Install Mobile Apps URL</b>	<p>This is the URL that will be opened when a user in the user portal clicks <b>Install Mobile and Desktop Apps</b>, and then clicks <b>Download on the App Store</b> or <b>Get It On Google Play</b>.</p> <p>By default, these links go to the page on the FileCloud website that includes links to the FileCloud app download pages in the Google and Apple stores. Change it here to include a link to a custom page with links to the appropriate download pages in the Google and Apple stores.</p>  <p>To set these links to go directly to the appropriate download pages in the Google and Apple stores, see <a href="#">Mobile Application Smart Banner Customization (see page 45)</a>.</p>
<b>Install FileCloud Addins URL</b>	<p>This URL that goes to the add-ons section of downloads in the FileCloud website. The current user interface does not include a link that goes to this URL, but if you add custom links, you may use this URL.</p>
<b>Product Help URL</b>	<p>This is the URL of the product's online help. By default it goes to the FileCloud support documentation.</p>
<b>Product Facebook URL</b>	<p>If this is set, the user UI will contain a link to open this URL in the account dropdown menu. Set this to empty string to remove this link.</p>

URL	Description
<b>Product Tech Support URL</b>	This is the url that will be opened when user clicks on "Help & Support" in the drop down menu.
<b>Initial User Web Portal Path</b>	<p>This path can be used to customize which folder the web interface navigates to when a user logs in. Example: #expl-tabl./EXTERNAL</p> <p>Warning: If all users don't have access to this path, then they might not see anything when they login.</p>
<b>Forgot Password URL</b>	For External authentication like Active Directory or LDAP, it is possible to set a URL here so that when a user clicks on "Forgot Password", it takes them to the specific URL.
<b>User Login Custom Option Label</b>	This is to create a new label in More Options section of a login page, below forgot password, to redirect users to another option to reset the password.
<b>User Login Custom Option URL</b>	Specify the URL for the new label in More Options section of a login page, below forgot password.

To perform customizations, follow the following steps

1. Log into the Administration portal
2. Click on **Customizations** on the left navigation panel.
3. Click on **URL** tab.

General Labels And Logos **URL** UI Messages Email Templates

## Custom URLs

Install Desktop Apps URL

`http://www.getfilecloud.com/additional-downloads/#sync`

Custom desktop apps URL

Install Mobile Apps URL

`http://www.getfilecloud.com/additional-downloads/#mobile`

Custom mobile apps URL

Install FileCloud Addins URL

Custom FileCloud Office/Outlook/Chrome addins URL

Product Help URL

`http://www.tonido.com/support/display/cloud`

URL to open support documentation

Product Facebook URL

`http://www.facebook.com/tonidopage`

Custom product facebook URL

Product Tech Support URL

`http://www.getfilecloud.com/support`

Custom product tech support URL

4. Change the URL(s).

5. Click **Save**.

## Mobile Application Smart Banner Customization



White label support requires the appropriate FileCloud subscription. It is available for FileCloud Enterprise Edition and FileCloud Service Provider Advanced/Premium Edition.

Add the following config to cloudconfig.php

Location of cloudconfig.php:

Windows: xampp\htdocs\config

Linux: /var/www/html/config

Setting	Description
define("TONIDOCLOUD_MOBILE_SMARTBANNER_DISABLE", 1);	1 - disable smartbanner 0 – default
define("TONIDOCLOUD_MOBILE_SMARTBANNER_CUSTOMIZATION_ENABLED", 1);	1 - enable customization 0 - default
define("TONIDOCLOUD_MOBILE_SMARTBANNER_APPLABEL", "string");	Default is "FileCloud"
define("TONIDOCLOUD_MOBILE_SMARTBANNER_COMPANYLABEL", "string");	Default is "CodeLathe Technologies Inc."
define("TONIDOCLOUD_MOBILE_SMARTBANNER_PRICELABEL", "string");	Default is "Free - On the App Store"
define("TONIDOCLOUD_MOBILE_SMARTBANNER_ICONURL", "string");	Default is URL to FileCloud app in appstore
define("TONIDOCLOUD_MOBILE_SMARTBANNER_APPNAME", "string");	Default is "filecloud", which is the identifier used to open the app
define("TONIDOCLOUD_MOBILE_SMARTBANNER_ANDROID_APPSTOREURL", "string");	Default link goes to FileCloud website page with download links. Enter a custom link (for example, to the Google store) to go directly to the download location.

```
define("TONIDOCLOUD_MOBILE_SMARTBANNER_IOS_APP  
STOREURL", "string");
```

Default link goes to FileCloud website page with download links. Enter a custom link (for example, to the Apple store) to go directly to the download location.

# Customizing CSS

To customize CSS, you may enter the path of a custom CSS file and directly enter custom CSS entries. They will both take effect.

## Using a Custom CSS File

You can specify an alternative Cascading Style Sheet (CSS) to customize any element of the User Portal's interface. Some in-depth knowledge of CSS is required.

### Step 1: Confirm that rewrite rules are enabled

#### Step 1: Confirm that rewrite rules are enabled

When FileCloud is installed or upgraded, this step should be already done for you. But admins should ensure that the following rules are enabled in their htaccess file.

#### Typical location of a htaccess file

On Windows: C:\xampp\htdocs\.htaccess  
On Linux: /var/www/.htaccess

Depending on the Apache version that you are running, ensure the appropriate lines are present in your htaccess file.

#### The order of rules is important

#### Rewrite rules for Apache 2.2

```
RewriteEngine On
RewriteRule ^upload/?.* core/index.php?op=upload&{QUERY_STRING} [L]
RewriteRule ^getaudio/?.* core/index.php?op=getaudio&{QUERY_STRING} [L]
RewriteRule ^getvideo/?.* core/index.php?op=getvideo&{QUERY_STRING} [L]
RewriteRule ^download/?.* core/index.php?op=downloadfile&{QUERY_STRING} [L]
RewriteRule ^storage/index.php? core/index.php?storage/index.php?{QUERY_STRING} [L]
# component inside filecloud server
RewriteRule ^serverbackup/index.php? core/index.php?serverbackup/index.php?{QUERY_STRING} [L]
# standalone backup server
RewriteRule ^backupclient$ resources/backupserver/index.php [L]
```

#### #Use this rule for customization for Apache 2.2

```
RewriteRule ^custom/css/(.*)$ resources/customization/css/$1 [L]
RewriteCond %{REQUEST_FILENAME} !-
```

```
RewriteCond %{REQUEST_FILENAME} !-f
RewriteRule ^(.*)/?$ core/index.php?op=$1&%{QUERY_STRING} [L]
```

#### Rewrite rules for Apache 2.3+

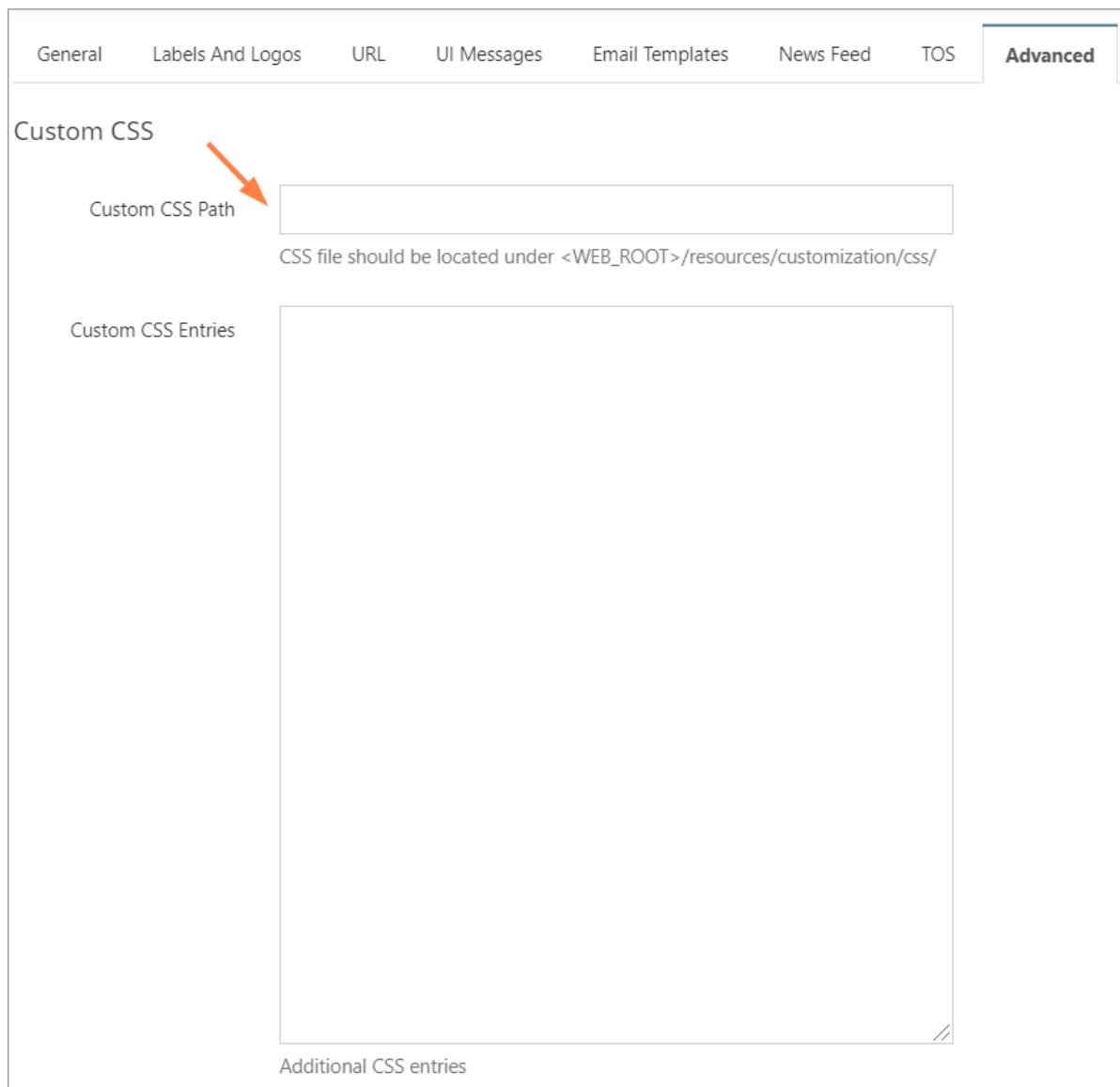
```
RewriteEngine On
RewriteRule ^upload/?$ core/index.php?op=upload&%{QUERY_STRING} [L]
RewriteRule ^getaudio/?$ core/index.php?op=geta1dio&%{QUERY_STRING} [L]
RewriteRule ^getvideo/?$ core/index.php?op=getv1dio&%{QUERY_STRING} [L]
RewriteRule ^download/?$ core/index.php?op=downloadfile&%{QUERY_STRING} [L]
RewriteRule ^storage/index.php?$ storage/index.php?%{QUERY_STRING} [L]
# component inside filecloud server
RewriteRule ^serverbackup/index.php?$ app/serverbackup/index.php?%{QUERY_STRING} [L]
# standalone backup server
RewriteRule ^backupclient$ resources/backupserver/index.php [L]

#Use this rule for customization for Apache 2.3+
RewriteRule ^custom/css/(.*)$ resources/customization/css/$1 [END]

RewriteCond %{REQUEST_FILENAME} !-f
RewriteRule ^(.*)/?$ core/index.php?op=$1&%{QUERY_STRING} [L]
```

#### Step 2: Configure the Custom CSS Path

In the Admin Dashboard, navigate to **Customization** tab and select **Advanced** tab. Set the relative path to custom CSS file.



Custom CSS

Custom CSS Path

CSS file should be located under <WEB\_ROOT>/resources/customization/css/

Custom CSS Entries

Additional CSS entries

The screenshot shows the 'Advanced' tab selected in the top navigation bar. Under the 'Custom CSS' section, there is a 'Custom CSS Path' input field with a red arrow pointing to it. Below the input field is a note: 'CSS file should be located under <WEB\_ROOT>/resources/customization/css/'. There is also a large empty text area labeled 'Custom CSS Entries' and a smaller text area labeled 'Additional CSS entries'.

For example, set the **Custom CSS Path** entry to be **theme1/style.css**, if the CSS file is created under **<WEB\_ROOT>/resources/customization/css/theme1/style.css**.

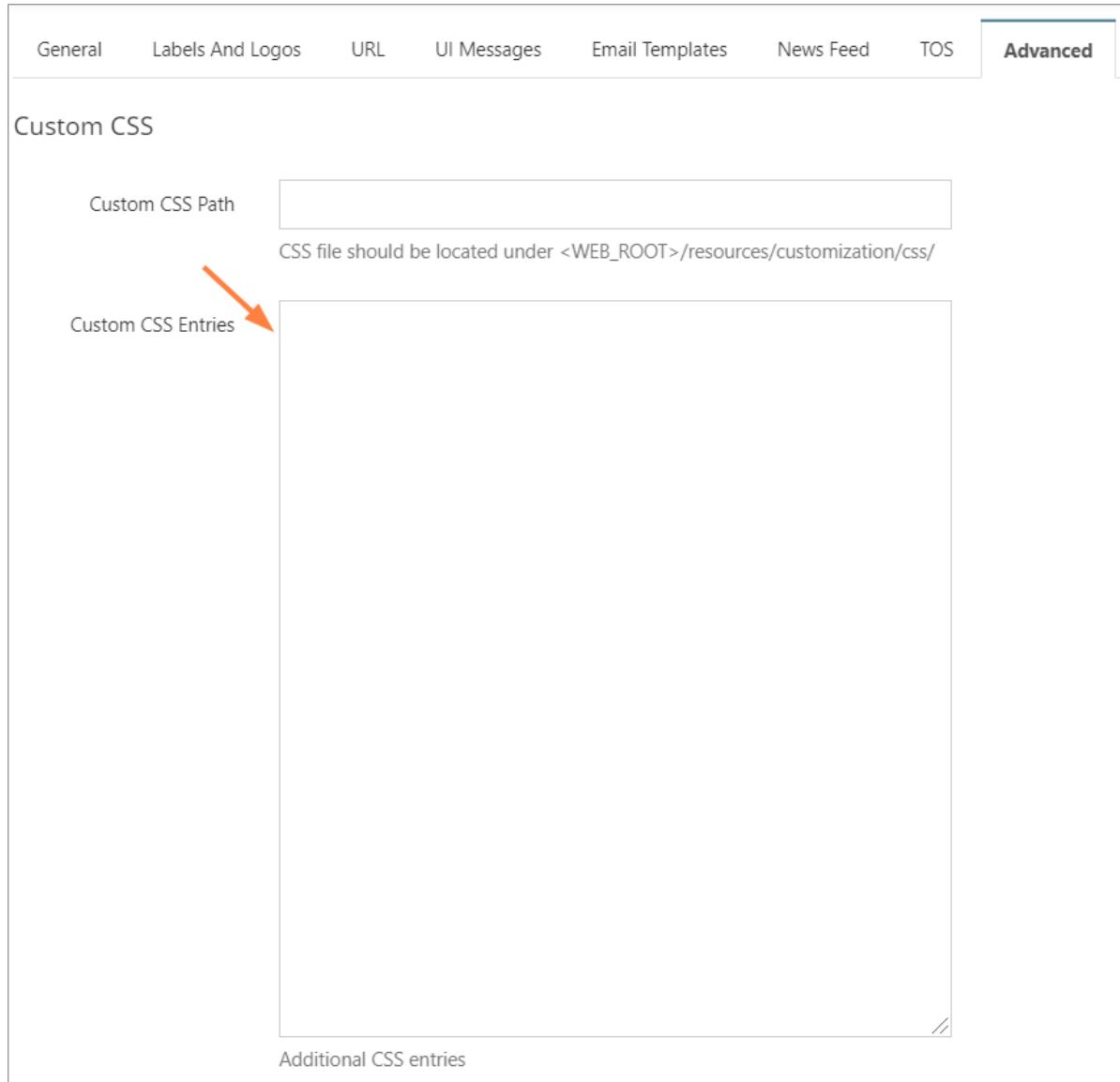


#### Important Notes

- Supporting images referred in the CSS file should also be placed under **<WEB\_ROOT>/resources/customization/css** folder, along with the CSS file.
- The directory CSS isn't there by default. So the user has to create it.
- Some Linux systems might need the Apache user set as the owner and the group of the CSS directory (for example RHEL, set apache:apache)
- Some Linux systems might also need permission for the owner of the CSS directory to be set as read/write/execute.

## Enter Custom CSS Entries

In the admin portal navigation panel, click **Customization**, and click the **Advanced** tab. Enter your custom CSS into the field **Custom CSS Entries**.



The screenshot shows the 'Advanced' tab selected in the navigation bar. Under the 'Custom CSS' section, there is a 'Custom CSS Path' input field and a note stating 'CSS file should be located under <WEB\_ROOT>/resources/customization/css/'. Below this is a large text area labeled 'Custom CSS Entries' with a red arrow pointing to it. At the bottom of this area, the text 'Additional CSS entries' is visible.

## Sample

### Sample CSS

```
.navbar {  
  background-color: lightyellow;  
}
```

```

.btn {
  border: none;
  color: black;
  padding: 5px 5px;
  text-align: center;
  text-decoration: none;
  display: inline-block;
  font-size: 16px;
  font-family: cursive;
}

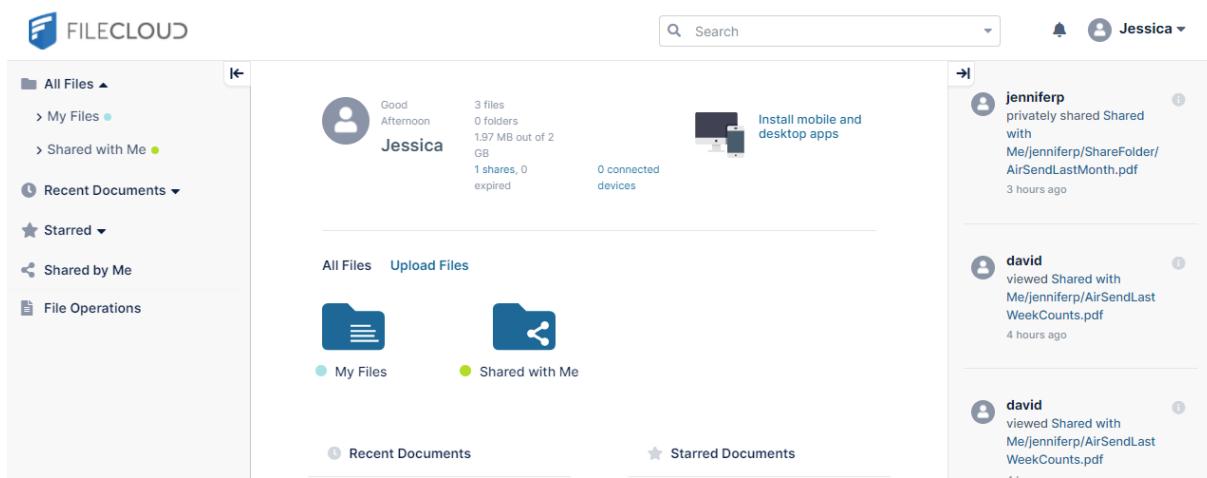
.sidebar {
  background-color: lightblue;
  font-family: "Gill Sans", sans-serif;
}

.main-content {
  font-size: 20 px;
  font-family: "Gill Sans", sans-serif;
}

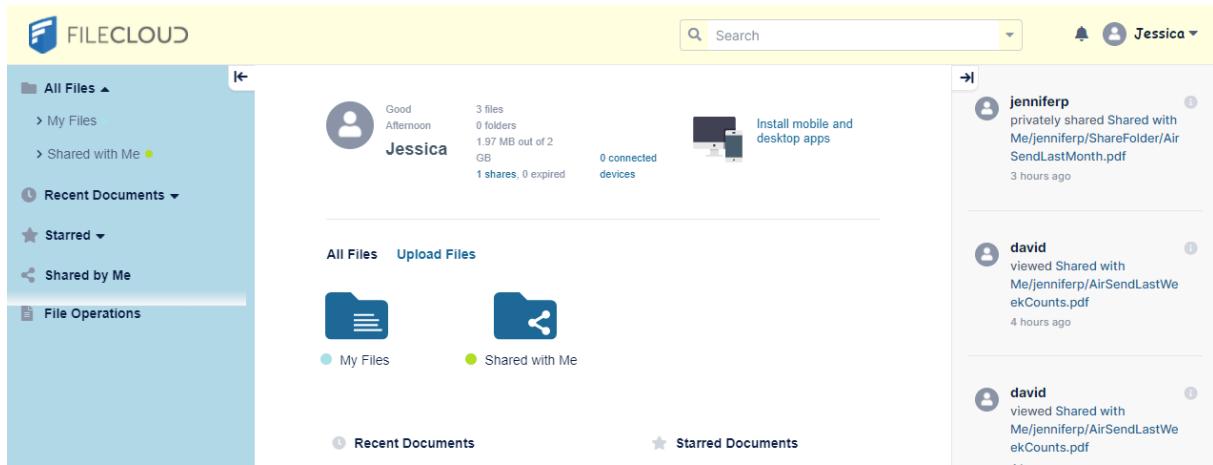
```

**Note:** Additional CSS entries are enforced in addition to those specified in the custom CSS file or manual entries.

## Before Custom CSS



## After Custom CSS



Your custom attributes take precedence over the attributes set in the theme assigned by you (see page 10) or the theme users select.

# FileCloud White Label Guide

This section provides information for white labeling FileCloud Applications.



White label support requires the appropriate FileCloud subscription. It is available for FileCloud Enterprise Edition and FileCloud Service Provider Advanced/Premium Edition.

- [FileCloud Android App White Label Instructions \(see page 53\)](#)
- [FileCloud Drive White Label Instructions \(see page 54\)](#)
- [FileCloud iOS App White Label Instructions \(see page 59\)](#)
- [FileCloud Sync White Label Instructions \(see page 64\)](#)
- [Signing Applications \(see page 66\)](#)
- [FileCloud Website White Label Instructions](#)

## FileCloud Android App White Label Instructions



White label support requires purchasing the appropriate FileCloud Service Provider Edition



The Service Provider is responsible for providing the requested information and uploading the application to PlayStore.

FileCloud Android app requires the following information and data :

- **Name for the app** : This will be the display name of the app. The name should be short so it can be displayed without truncation on device screen. Can contain spaces.
- **Android App ID** : Your app's system identifier. This name must be unique and not already exist in the Google Play Store. Example : com.filecloud.android
- **App icon** : Your app's icon. See example and file details below

File Name	Image Size (px)
app_icon.png	192x192



**The following values are the default. Provide your links**

Description	Value
Privacy Link:	<a href="http://www.filecloud.com/privacy/">http://www.filecloud.com/privacy/</a>
TOS	<a href="http://www.filecloud.com/tos/">http://www.filecloud.com/tos/</a>
Help	<a href="https://www.filecloud.com/supportdocs/display/FCDOC/Android">https://www.filecloud.com/supportdocs/display/FCDOC/Android</a>
Copyright	©CodeLathe 2023

## FileCloud Drive White Label Instructions

FileCloud Drive white label support enables service providers and partners to customize the theme color and product name on the Drive interface.



White label support requires the appropriate FileCloud subscription. It is available for FileCloud Enterprise Edition and FileCloud Service Provider Advanced/Premium Edition. The Service Provider is responsible for providing the requested information and uploading the application.

## Customizing FileCloud Drive

To customize FileCloud Drive:

1. Create an xml file named **custom.xml** with the following contents:

```
<?xml version="1.0" encoding="utf-8"?>
<customconfig>
<config>

<productname>Product xyz</productname>
<themecolor>#DA70D6</themecolor>
<updateurl>http://patch.codelathe.com/tonidodrive/live/
filecloudmacdriveserverversion.xml</updateurl>
<supporturl>http://getfilecloud.com</supporturl>

</config>
</customconfig>
```

The available custom tags are:

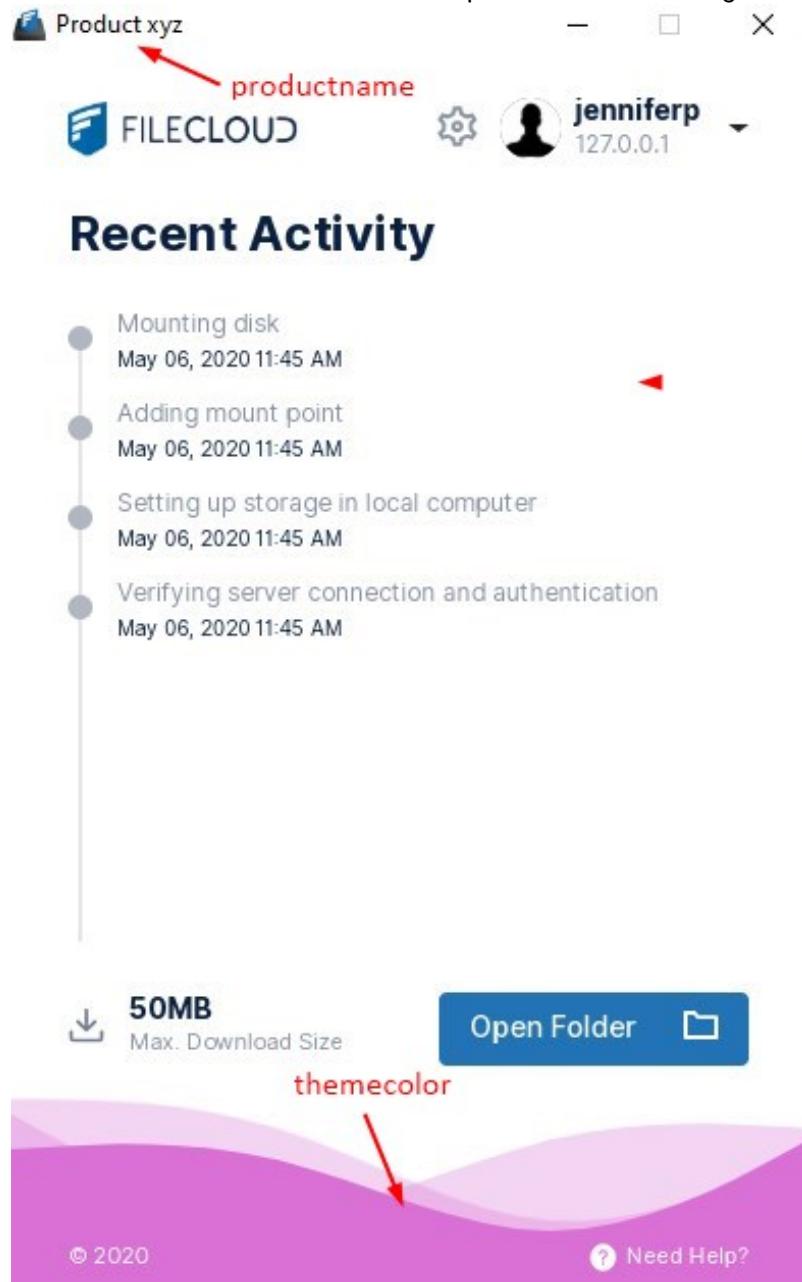
```
<productname>Product xyz</productname>
<themecolor>#DA70D6</themecolor>
```

The value for <themecolor> is a hex color code.

2. Save **custom.xml** in the folder: **FileCloud Drive/service**, where **FileCloud Drive** is your Drive installation folder.

3. Restart FileCloud Drive.

The custom.xml file in the code above produces the following custom interface:



## Required information for Windows

The following elements are required:

Information	Notes

<b>Product Name</b>	This is the name used to refer to the application. The default value is "FileCloudDrive", you can use any name that you want. Do not use spaces inside this name.
<b>Update URL</b>	<p>This needs to be the URL to the publicly available XML file that stores information about the versions and the links to the new versions for downloads when a new version is found.</p> <p>Example :<a href="http://patch.codelathe.com/tonidodrive/live/fileclouddrive2eversion.xml">http://patch.codelathe.com/tonidodrive/live/fileclouddrive2eversion.xml</a></p> <p>This XML must contain XML in the form</p> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <pre> &lt;opt&gt; &lt;info&gt; &lt;version&gt;19.3.0.2792&lt;/version&gt; &lt;winupdateurl&gt; http://patch.codelathe.com/tonido/live/installer/x86-win32/ FileCloudDrive2eSetup.exe &lt;/winupdateurl&gt; &lt;/info&gt; &lt;/opt&gt; </pre> </div>
<b>Support</b>	FileCloud Drive

## Required Information for Mac

Information	Notes
<b>Product Name</b>	This is the name used to refer to the application. The default value is "FileCloudDrive", you can use any name that you want. Do not use spaces inside this name.

<b>Update URL</b>	<p>This needs to be the URL to the publicly available XML file that stores information about the versions and the links to the new versions for downloads when a new version is found.</p> <p>Example :<a href="http://patch.codelathe.com/tonidodrive/live/filecloudmacdriveversion.xml">http://patch.codelathe.com/tonidodrive/live/filecloudmacdriveversion.xml</a></p> <p>This XML must contain XML in the form</p> <pre> &lt;opt&gt; &lt;info&gt; &lt;osxurl&gt;   http://patch.codelathe.com/tonido/live/installer/x86-darwin/   FileCloudMacDrive64.dmg &lt;/osxurl&gt; &lt;version&gt;15.90.0.35620&lt;/version&gt; &lt;win32url&gt;   http://patch.codelathe.com/tonido/live/installer/x86-win32/   FileCloudDriveSetup.exe &lt;/win32url&gt; &lt;/info&gt; &lt;/opt&gt; </pre>
<b>Support</b>	FileCloud Drive for Mac

## Icons

1. 256x256 ICO file named "drive.ico"
2. 256x256 ICNS file named "drive.icns"
3. 188x44 png file named "brand.png"
4. 32x32 png file named "drive@2x.png"
5. 16x16 png file named "drive.png"

Samples attached here

drive.ico and drive.icns



brand.png



drive@2x.png<sup>2</sup>



drive.png



## FileCloud iOS App White Label Instructions



White label support requires the appropriate FileCloud subscription. It is available for FileCloud Enterprise Edition and FileCloud Service Provider Advanced/Premium Edition.



The Service Provider is responsible for providing the requested information (including screenshots) and submitting the application to TestFlight or the AppStore.

### FileCloud iOS App White Label Requirements

## Apple Developer Program

### Step 1: Choose an option

#### Option A: Enroll to the Apple Developer Enterprise Program

- App doesn't require review by Apple, so updates to your users is immediate.
- App can be sent by email, downloaded from your site or distributed freely by any other means.
- 299 USD per year.
- Enrollment <https://developer.apple.com/programs/enterprise/>

---

2. mailto:drive@2x.png

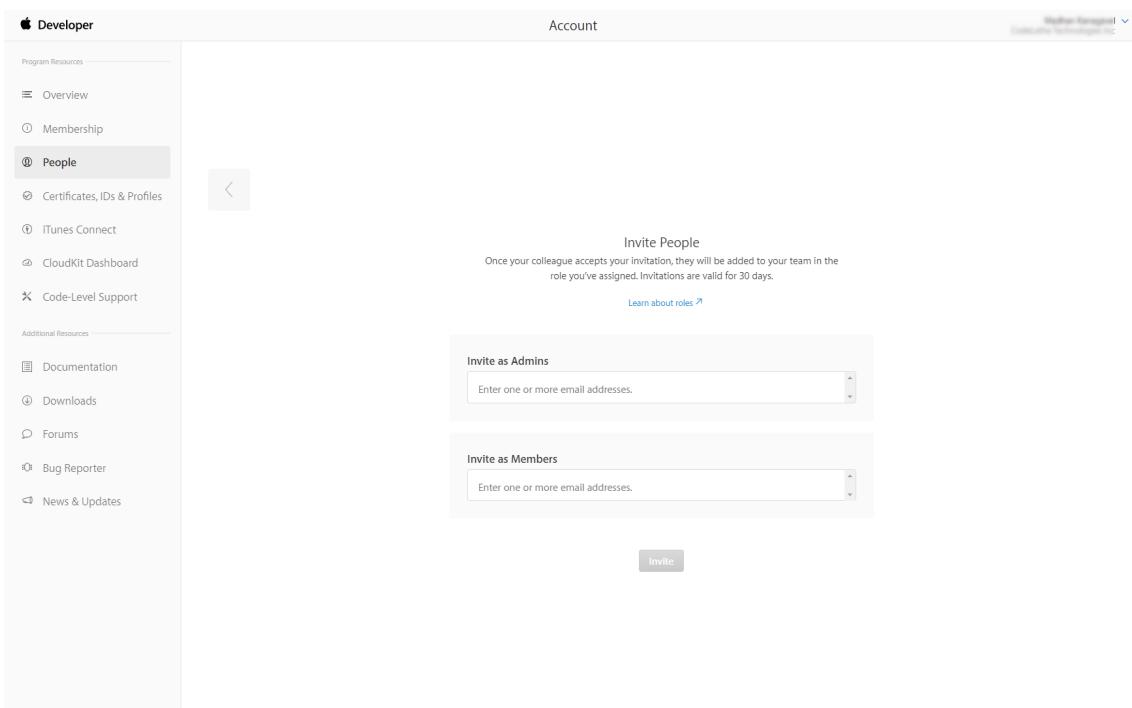
## Option B: Enroll to the Apple Developer Program

- App updates require review by Apple and may take up to two weeks to be available to your users.
- App can only be downloaded from the AppStore.
- 99 USD per year.
- Enrollment <https://developer.apple.com/programs/>. **Enroll as an Organization and not as an Individual.**

## Step 2: Give us access to your Developer Program

In order to configure your app we require access to your Developer Program created in Step 1.

1. Login to your Developer Program account <https://developer.apple.com/account/>
2. **Invite [ios@codelathe.com](mailto:ios@codelathe.com)<sup>3</sup>** as **Admin** from <https://developer.apple.com/membercenter/index.action#invitations>.



The screenshot shows the 'People' section of the Apple Developer Program interface. On the left, there's a sidebar with links like 'Overview', 'Membership', 'Certificates, IDs & Profiles', 'iTunes Connect', 'CloudKit Dashboard', 'Code-Level Support', 'Documentation', 'Downloads', 'Forums', 'Bug Reporter', and 'News & Updates'. The 'Certificates, IDs & Profiles' link is currently selected. The main content area is titled 'Invite People' with the sub-section 'Invite as Admins'. It contains a text input field with the placeholder 'Enter one or more email addresses.' and a 'Invite' button below it. There's also a 'Learn about roles' link. The top right corner shows the user's name 'Madhan Nampoothiri' and the company 'Codelathe Technologies Inc'.

3. <mailto:ios@codelathe.com>

If you don't see the Invite People screen then you may have enrolled as an Individual in Step 1. Change your account into an Organization here <https://developer.apple.com/contact/submit/?entityType=individual&requestType=migrateAccount>.

If you have any question contact us at [ios@codelathe.com](mailto:ios@codelathe.com)<sup>4</sup>.

## Step 3: Distribute the App

We will generate new versions and upload them to AppStore Connect (formerly known as iTunes Connect) ready for TestFlight or AppStore distribution. **Choose the option below that matches your chosen Option in Step 1:**

### Option A: Send the IPA file directly to users

- Share the file by any electronic means (email, file share, company website, etc.).

### Option B: Send the IPA to TestFlight or the AppStore

- Go to iTunes Connect (<https://appstoreconnect.apple.com>) and send the app to beta testers through TestFlight, or submit it to Apple for Review to publish the app in the AppStore.
  - For TestFlight distribution (internal testing) refer to <https://help.apple.com/app-store-connect/#/devdc42b26b8>.
  - For AppStore distribution refer to <https://help.apple.com/app-store-connect/#/dev34e9bbb5a>.

**Note:** You should choose "No" to both the Export Compliance and Advertising Identifier dialogs.

For version history, changes and What's New in each version refer to <https://apps.apple.com/us/app/filecloud/id646612982>.

## Required Information and Images

Send us the information and images required to personalize your app:

### App name

A short name of about 10 characters as it will be shown used by Siri and visible on the user Home screen.

---

4. <mailto:ios@codelathe.com>

## App icon

A 1024x1024 pixels PNG image to be shown in the Home screen. Corners automatically rounded by the system. **Do not add transparency**.

*Sample app name ("Tonido") and custom app icon*



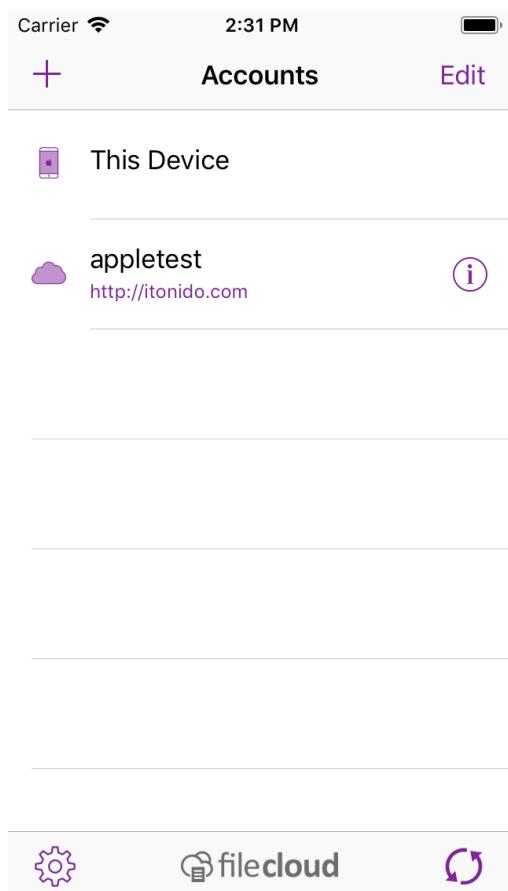
## App tint color

A color to be applied to the main app elements to personalize the look and feel. It will be used on top of white most of the time so avoid very clear colors.

## App logo

A 132 pixels heigh and maximum 900 pixels wide PNG image with optional transparency. It will be used to brand your app and be placed agains either white or your App tint color background.

*Sample App tint color (0x81269A in hexadecimal or R129 G38 B154 in 8 bit RGB) and custom App logo shown in the bottom bar*



## Required URLs

Description	Sample
Quick Help to help how to use the login view	<a href="http://www.filecloud.com/how-it-works/">http://www.filecloud.com/how-it-works/</a>
Privacy Link:	<a href="http://www.filecloud.com/privacy/">http://www.filecloud.com/privacy/</a>
TOS	<a href="http://www.filecloud.com/tos/">http://www.filecloud.com/tos/</a>
Help	<a href="https://www.filecloud.com/supportdocs/display/FCDOC/iPhone+and+iPad">https://www.filecloud.com/supportdocs/display/FCDOC/iPhone+and+iPad</a>
Copyright	CodeLathe LLC 2019

## FileCloud Sync White Label Instructions



White label support requires the appropriate FileCloud subscription. It is available for FileCloud Enterprise Edition and FileCloud Service Provider Advanced/Premium Edition.



The Service Provider is responsible for providing the requested information and uploading the application.

### Overview

This document provides instructions on required information for fully whitelabel sync app for service providers or partners.

The sync app runs on 3 different platforms:

- Windows
- Mac OSX 64 bit (10.8 or greater)
- Linux Ubuntu 64 bit (12.04 or greater)

### Required Customization Information

The following information is required for custom Sync App

Information	Notes
Product Name	This is the name used to refer to the application. The default value is "FileCloud", you can use any name that you want. Recommendation is not to use spaces inside this name.
Sync User Folder Name	This is the name of the folder where user's sync contents are stored. Default Value is "FileCloud" This can be changed to whatever you need, we recommend a name without spaces in it.
Sync Cache Folder Name	This is the name of the folder where the user's sync cache folder are stored. Default Value is "FileCloudSyncData". This can be changed to whatever you need, we recommend a name without spaces in it. The Default location is %APPDATA%\FileCloudSyncData

Update URL	<p>This needs to be the URL to the publicly available XML file that stores information about the versions and the links to the new versions for downloads when a new version is found.</p> <p>Example Link: <a href="http://patch.codelathe.com/tonidocloudsync/live/tonidosyncversion.xml">http://patch.codelathe.com/tonidocloudsync/live/tonidosyncversion.xml</a></p> <p>Sample data:</p> <pre> &lt;opt&gt;   &lt;info&gt;     &lt;linuxurl&gt;       http://patch.codelathe.com/tonido/live/installer/x86-linux/       TonidoCloudSyncSetup_i686.deb     &lt;/linuxurl&gt;      &lt;osxurl&gt;       http://patch.codelathe.com/tonido/live/installer/x86-darwin/TonidoCloudSync.dmg     &lt;/osxurl&gt;     &lt;version&gt;2.67.0.23806&lt;/version&gt;     &lt;win32url&gt;       http://patch.codelathe.com/tonido/live/installer/x86-win32/TonidoCloudSync.exe     &lt;/win32url&gt;   &lt;/info&gt; &lt;/opt&gt; </pre>
------------	---

## Windows Logos

Icon	Notes
 sync.ico	Used to represent the sync folder when viewed via Windows Explorer. Size: 256x256
 tonidosync.ico	This is the primary icon for the application which is shown in the task bar. This has to be in many different resolutions all packed in the .ico file. The example file is provided Size: 128x128

## Linux Logos

Icon	Notes
 syncindicator.png	Used to represent the sync app on the task bar. This is a 16x16 png file.

## Mac OSX Logos

Icon	Notes
Sync.icns	This contains icons for the sync app shown in the dock at several different resolutions. Example icns file is provided for reference.

### Sample Icons for Download

[FileCloud Sync Whitelabel \(1\).zip](#)

## Signing Applications



White label support requires purchasing the appropriate FileCloud Service Provider Edition

### Signing Applications on Windows

1. Get a code signing certificate from an authority like Thawte who provide code signing certificates.
2. Follow this process to sign your exe. [https://search.thawte.com/support/ssl-digital-certificates/index?page=content&id=S07516&actp=search&viewlocale=en\\_US&searchid=1465411633081](https://search.thawte.com/support/ssl-digital-certificates/index?page=content&id=S07516&actp=search&viewlocale=en_US&searchid=1465411633081)

# Customizing Terms of Service



More terms of service settings are available at [Settings > Misc > Privacy](#).



Beginning with FileCloud Version 22.232, the default link to FileCloud terms of service has changed to <https://www.filecloud.com/eula/>. The link will only be changed automatically on new installations of FileCloud. Although the previous link will automatically redirect users to the new page, if you are upgrading FileCloud to version 23.232 or using an earlier version, we recommend that you change the link in **Customization > TOS** to <https://www.filecloud.com/eula/><sup>5</sup>

## Change the content of the Terms of Service

To change the content of the Terms of Service:

1. Click **Customization** in the left navigation panel.
2. Click the **TOS** tab
3. To enter new terms of service, change the HTML code in **Terms of Service**.

```

<html>
  <h2>FILECLOUD TERMS OF SERVICE</h2>
  <p>The latest version of TOS is available at <a href="https://www.filecloud.com/eula/" target="_blank">https://www.filecloud.com/eula/</a></p>
</html>

```

**Note:** This text is not shown when users open a public or password-protected share; instead the text in **Anonymous user consent message for accessing shared files** in **Privacy settings** page, if it is entered, is shown.

4. Click **Save**.

5. <https://www.filecloud.com/eula/>.